

AGENDA
CITY OF TILLAMOOK COUNCIL MEETING
~ MONDAY, OCTOBER 15, 2012 AT 7:00 P.M. ~
TILLAMOOK CITY HALL, 210 LAUREL AVENUE
www.tillamookor.gov

7:00 P.M. CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

MINUTES - City Council Regular Session September 17, 2012

PROCLAMATIONS

PRESENTATIONS

CITIZENS HEARING/AUDIENCE COMMENTS – Non Agenda Items

This is the time reserved for citizens to address the Council on matters related to city government and properly the object of Council consideration. Time is limited to five (5) minutes for each speaker, unless the Council decides prior to the citizen hearings period to allocate more or less time. The purpose of the citizen hearings period is to provide citizens an opportunity to be heard by the council, primarily on issues not on the agenda.

PUBLIC HEARINGS

NEW BUSINESS

1. Discussion of Potential STIP Projects

PENDING BUSINESS

LEGISLATIVE

1. Second Reading of Ordinance 1269 – An Ordinance Limiting Trucks to Certain Streets to Protect Public Safety and Repealing Ordinance Number 674 and Ordinance Number 754
2. Second Reading of Ordinance 1270 – An Ordinance Repealing and Replacing the City of Tillamook Comprehensive Plan Text and Repealing Ordinances No. 1038, 1049, 1114, 1118, 1183, and 1185
3. Resolution 1620 – A Resolution in the Matter of Accepting a Loan from TLC Federal Credit Union (TLC) to Refinance Three (3) Water Bond Debts to Reduce Rate and Payment; Authorizing Signature of the Loan Documents

COUNCIL CONCERNS - Non-Agenda Items

MONTHLY REPORTS

1. Public Works Director
2. City Recorder
3. Finance Officer
4. Mayor - Verbal Report

COMMITTEE REPORTS

1. Beautification Committee

STAFF COMMUNICATIONS/CORRESPONDENCE/DISCUSSION

1. Compliance Protocol
2. Insurance Services Office (ISO) Community Rating System (CRS) 2012 Recertification
3. Memo Regarding City Hall Closing Early on Fridays

AUTHORIZATION TO PAY BILLS

ADJOURNMENT

THIS IS A PUBLIC MEETING PER ORS CHAPTER 192. THE CITY COUNCIL RESERVES THE RIGHT TO CALL AN EXECUTIVE SESSION PER ORS 192.660. CITY HALL IS HANDICAP ACCESSIBLE. PLEASE CONTACT THE OFFICE OF THE CITY MANAGER SHOULD SPECIAL ACCOMMODATIONS BE REQUIRED. CITIZENS WITH VISUAL OR MANUAL IMPAIRMENTS MAY CONTACT THE OREGON RELAY SERVICE BY PHONING 1-800-648-3458 (TDD) OR 1-800-848-4442 (VOICE). THE CITY OF TILLAMOOK IS AN EQUAL OPPORTUNITY PROVIDER AND EMPLOYER.

Upcoming City Related Meetings:

1. TURA Streetscapes Committee: October 16, 2012 @ 12:00 p.m.
2. Personnel Committee: October 16, 2012 @ 2:00 p.m.
3. Planning Commission Open House & Workshop: October 18, 2012 @ 4:00 p.m.
4. Holden Creek Working Group: October 30, 2012 @ 10:00 a.m.
5. City Council: November 5 and 19, 2012 @ 7:00 p.m.
6. Beautification Committee: November 6, 2012 @ 1:00 p.m.
7. TURA Streetscapes Committee: November 13, 2012 @ 12:00 p.m.
8. Tillamook Urban Renewal Agency: November 14, 2012 @ 5:30 p.m.

POSTED: October 12, 2012

City Hall * Tillamook County Courthouse * Tillamook Fire District * Tillamook County Library

CITY OF TILLAMOOK
City Hall, 210 Laurel Avenue
City Council Meeting Minutes
Monday, September 17, 2012

I. CALL TO ORDER

Mayor Weber called to order the regular meeting of the Tillamook City Council at 7:00 p.m. on Monday, September 17, 2012 in City Hall at 210 Laurel Avenue in Tillamook, Oregon.

II. ROLL CALL

City Recorder Donowho conducted a roll call. The following persons were present:

Mayor Suzanne Weber
Councilor Joe Martin
Councilor Matt Harris
Councilor Steven Forster
Councilor John Sandusky
Councilor Doug Henson

Absent: Councilor Cheryl Davy (Excused)

Staff Present:

Paul Wyntergreen, City Manager
David Mattison, City Planner
Abigail Donowho, City Recorder

III. AGENDA

The posted agenda for the meeting of September 17, 2012 is attached and by this reference is made a part of the record.

IV. ADDITIONAL INFORMATION PROVIDED TO MEMBERS AFTER PACKET ISSUED: (Copies attached)

- a) Correction to minutes of September 4, 2012, as highlighted. (Exhibit A)

V. MINUTES

Council minutes for the September 4, 2012 Regular City Council Meetings were provided in Council Packets. **Councilor Forster moved to approve the minutes as amended for August 20, 2012 as submitted. Councilor Sandusky seconded. The minutes were approved as submitted in Council packets unanimously by Council seated.**

VI. PRESENTATIONS

- a) **Oath of Office—Officer James Harrell** was formally sworn into service with the Tillamook Police Department by City Recorder Donowho.
- b) **Fifteen Year Service Award—Mayor Weber** presented a 15 year service award for Bryan Durbin of the Public Works Department. He received a certificate of appreciation and a gift certificate donated by management.
- c) **Introduction of Terra Wilcoxson, RARE Intern—Mayor Weber** introduced Terra Wilcoxson. Wilcoxson addressed the Council and thanked them for the opportunity to work in Tillamook. She relayed her enthusiasm for the many projects that await her as an Urban Designer for the City. She is looking forward to her internship.

VII. CITIZEN COMMENT--None

VIII. PUBLIC HEARINGS

- a) **Comprehensive Plan Amendments**—Mayor Weber called to order the Public Hearing for the Comprehensive Plan Amendment at 7:10 p.m. City Planner Mattison introduced the amended plan as approved and recommended by the Planning Commission on August 2, 2012. He explained that the amendment mainly consists of non-substantive changes. The Planning Commission's goal was to reorganize the format of the plan to make it more comprehensive. He explained the chapter layout, adding that an extensive appendix would also be attached.

Mayor Weber called for public testimony at 7:26 p.m.

Tilda Jones of TBHEID addressed the Council regarding the receipt of the draft being such short notice. Her concerns was for the TBHEID members north of town who have a lot to say regarding the plan. She recalled other large plans and how they had gone through the process of public and private committees. There are several items on the plan for TBHEID to discuss. She expressed her interest in becoming involved and proceeding with input from the private sector as well. City Manager Wyntergreen reiterated that substantive changes were not part of the Plan amendment. Jones reiterated that certain organizations would like to be involved with carrying out the plan. Mayor Weber clarified this plan is an update to clarify the plan as a whole. Wyntergreen added that TBHEID could be added to each amendment process. Councilor Forster added that the process has been an ongoing and public affair. Councilor Sandusky noted he thinks of it as 'reorganization' rather than an amendment. Wyntergreen added that only factual errors or obsolete language were brought up to date. Jones asked about proceeding. Mayor Weber assured Jones she would be acknowledged for future changes.

Patrick Wingard introduced himself as the field representative for the City of Tillamook from the Department of Land Conservation. All required notices for the plan amendment have been provided in a timely manner. The housekeeping nature of the plan amendment were noted and sent to Salem to Gordon Howard for further review. Wingard confirmed that the plan is solely a housekeeping effort. He commended the staff stating this is a great way to move forward. Wingard did address the revisions—nothing is substantive, all applicable goals were met and further notice to DLCD is not necessary. When complete, the City is to provide the DLCD a completed copy.

Jan Stewart of the Planning Commission addressed the Council, adding that her comments come from her as a citizen, not the Planning Commissioner.

Mayor Weber asked for any additional correspondence. None had been received. Mayor Weber adjourned the public testimony portion of the hearing at 7:51 p.m. Wyntergreen asked about whether or not the Council would like to continue deliberations. Councilor Forster suggested deliberation during the new business portion of the meeting.

- b) **Second Street and Ivy Avenue Directional Traffic Changes**—Mayor Weber called to order the public hearing for Directional Traffic Changes on Second Street and Ivy Avenue. She opened the floor for public comment at 7:52 p.m. No public comment was made. She closed the public comment portion of the hearing at 7:52 p.m. Mayor Weber then asked for the Council's input regarding the directional changes proposed for Second Street and Ivy Avenue. Councilor Sandusky thinks it will be a good change. Councilor Martin noted it will be good for the public. Councilor Henson articulated some concerns about parking. Councilor Forster added that the concerns of Councilor Henson could go back to the Public Works Committee.

IX. NEW BUSINESS

- a) **Second Street and Ivy Avenue Directional Traffic Changes**-- Councilor Martin moved to accept the recommendation of the street change as discussed in the public hearing. Councilor Sandusky

seconded. Councilor Henson added that they should direct the PW Committee to address Laurel and Second Street. **Motion carried unanimously by Council seated.**

- b) **Comprehensive Plan Amendments**—**Mayor Weber** asked the Council for input regarding the Comprehensive Plan Amendments. **Councilor Forster** noted he spent time looking at the changes, and asked Jan Stewart, if the Planning Commission would like the plan back. **Stewart** stated she enjoys getting work done, and in the future she would appreciate that opportunity, but tonight she only had the few comments she made during the public comment section. She asked Planner Mattison for input. **Mattison** added that at this point the plan is conclusive. **Stewart** said she would like to see it move forward at this point. **Councilor Forster** added that knowing Tilda Jones and TBHEID would be included in the future, that DLCD has been included in the process, and notices were correct and timely, that he sees no reason to draw it out any further. **Councilor Sandusky moved to approve the Comprehensive Plan Amendments as presented with edits from staff. Councilor Forster seconded. Motion carried unanimously by Council seated.**

X. PENDING BUSINESS

- a) **Aero Vironment Electric Car Charging Station Counter Offer**—**City Manager Wyntergreen** explained the second offer from AeroVironment to utilize four spaces instead of five. After much discussion, **Councilor Forster moved to deny the request for AeroVironment to utilize four parking spaces. Councilor Henson seconded. Motion carried unanimously by Council seated.**

XI. LEGISLATIVE

- a) **Resolution 1619 Regarding Earned Time Off (ETO) Amending the Employee Handbook**—**City Manager Wyntergreen** shared with the Council that the Earned Time Off (ETO) policy is simply a combination of the sick and vacation leave benefits. All current caps are in place, there is no greater benefit or loss to the City or employees. The benefit is mostly to the employees for more flexibility. He stated there is no fiscal impact on the City. **Councilor Sandusky** added that the Personnel Committee did recommend the change. **Councilor Forster** stated this will be a morale booster. **Councilor Sandusky moved to adopt Resolution Number 1619, A Resolution Revising the City's Employee Handbook of Procedures and Conditions of City Employment of the City of Tillamook, and Amending Resolution Number 1586. Councilor Forster seconded. Motion carried unanimously by Council seated.**

XII. COUNCIL CONCERNS-

- a) **Councilor Martin** noted the abundance of morning glory growing all over the City. He would like to see something done about the noxious weeds. **Mayor Weber** noted it could be considered as a complaint to be addressed by the Council.
- b) **Councilor Forster** noted that a woman was ticketed for sitting in her car and receiving a ticket for not paying for parking at Carnahan Park. The ordinance should be revisited for clarity.

XIII. MONTHLY REPORTS

- a) **City Recorder**—**City Recorder Donowho's** report was included in Council packets. She reminded the Council about the LOC Conference at the end of the month. **LOC, SW thanked.**
- b) **Finance Officer**—The entire financial statement was not included in the packet for review, only the TRT fund. The full report will be forwarded to the Council.
- c) **Mayor**—**Mayor Weber reported** that October 13th is the Mayor's Ball. She congratulated the Tillamook County Women's Resource Center on its 30th Anniversary. The Planning Commission has 2 vacancies—both have 4 year terms. Applications are available online or at City Hall. She complimented La Mexicana for the paint job on their building. The Tillamook Hotel looks very nice as well. Tillamook has received the statement for dues of the TBHEID. **Councilor Forster** added it was vetted and not

budgeted for. **The Council seated was in agreement not to participate in TBHEID this year. Mayor Weber** also commended City Manager Wyntergreen on his speaking to the Eagle Scout ceremony.

XIV. COMMITTEE REPORTS

- a) **Personnel Committee**—**Councilor Sandusky** reported on the personnel committee. The ETO Policy previously discussed was a large part of the meeting as well as the continuation of employee salary tables. An updated to the mobile communications policy will also be introduced soon.
- b) **Beautification Committee**—**Councilor Henson Reported** that several items were covered. He complimented both nurseries involved in the plantings this year, as well as complimented George and Carol Langley for painting the Tillamook Hotel. He has noticed more buildings and cleanup lately than ever before. Arley Sullivan applied for and obtained a grant, and he extended congratulations. The Christmas celebrations were discussed and this year's lighting is scheduled for December 1st.
- c) **Planning Commission**—**Councilor Henson** noted that the City Council is not being communicative enough with the Planning Commission. As the liaison, he assured the Planning Commission that they will have a voice with the City Council.
- d) **Tillamook Urban Renewal Agency**—**Councilor Sandusky** stated the last meeting was a review of the progress of several projects around town, including the Tillamook Hotel. Kershaw's building is also being repainted. **Mayor Weber** added that just a little paint can make a huge difference. **Councilor Sandusky** added that the Rendezvous had a new sign installed and the bricks and mortar were addressed as well. **Mayor Weber** asked that he relay thanks from the City to TURA.

XV. STAFF COMMUNICATIONS/CORRESPONDENCE/DISCUSSION - None

XVI. AUTHORIZATION TO PAY BILLS

The Finance Committee had reviewed the current bills prepared for payment. A copy of the voucher register is attached and by this reference is made a part of the record. **Councilor Martin moved to pay the bills approved by the Committee. Councilor Sandusky seconded. Motion carried unanimously by Council seated.** Bills were paid in the following total amounts:

GENERAL CHECKING ACCOUNT

<u>BATCH TYPE</u>	<u>DATE</u>	<u>CHECK RANGE</u>	<u>AMOUNT PAID</u>
Special Batch	09/11/2012	91112	\$2,699.17
A/P Batch	09/13/2012	32691-32750	\$94,575.75

XVII. ADJOURNMENT

There being no further business, **Mayor Weber** adjourned the meeting at **8:43 p.m.**

Minutes approved by:

Minutes submitted by:

Suzanne Weber, Mayor

Date

Abigail Donowho, City Recorder

Date

ORDINANCE NO. 1269

AN ORDINANCE LIMITING TRUCKS TO CERTAIN STREETS TO PROTECT PUBLIC SAFETY AND REPEALING ORDINANCE NUMBER 674 AND ORDINANCE NUMBER 754

WHEREAS, Ordinance 674 regulating the use of streets in Tillamook City by trucks and heavy vehicles and repealing all ordinances in conflict herewith and declaring an emergency, was approved by the City Council on September 15, 1952; and

WHEREAS, Ordinance 754 amending Section 1 of Ordinance No. 674 of Tillamook City, Oregon, by designating Tenth Street from Main Avenue on East to the end of Tenth Street as a truck route; repealing all ordinances in conflict herewith; declaring an emergency and the effective date of said Ordinance, was approved by the City Council on September 5, 1961; and

WHEREAS, under the Federal Aviation Administration Authorization Act of 1994 as amended, 49 USC § 1450 (C)(1) generally prohibits states and cities from regulating prices, routes or services of any motor carrier with respect to the transportation of property, except for public safety reasons; and

WHEREAS, there are certain locations within the City of Tillamook with narrow streets, blind curves or other unusual conditions where large trucks, particularly those longer than a three-axle, single unit truck as defined in the Manual on Uniform Traffic Control Devices, larger than eight feet wide and 30 feet long and any vehicle with an extended trailer or a weight of over 10,000 lbs., can cause dangerous situations for themselves, the road surface, other automobiles and pedestrians who are traveling in those areas; and

WHEREAS, the City identifies in the City Transportation System Plan the City's designated freight routes, providing a connection between state facilities (such as highways) and major freight destinations and industrial businesses in the city; and

WHEREAS, the City wishes to establish a procedure that would address the rights-of-way where truck travel conflicts with public safety by limiting access of those larger trucks to those streets identified in the City Transportation System Plan.

NOW THEREFORE THE CITY OF TILLAMOOK ORDAINS AS FOLLOWS:

- A. Ordinance No. 674 and Ordinance No. 754 are hereby repealed in their entirety.
- B. The City Council has determined that motor vehicles or trucks longer than a three-axle, single unit truck, larger than eight feet wide and 30 feet long and any vehicle with an extended trailer or a weight of over 10,000 lbs., jeopardize the public's safety when those vehicles travel on particular streets, roads or intersections, and the City Council, desires by ordinance, to prohibit such vehicles on those streets or roads.

- C. The City Council has based its findings on evidence submitted by a qualified Engineer, including, but not limited to:
- 1) The turning radius and other geometries of an intersection;
 - 2) The width of a street or roadway;
 - 3) The base of a street or roadway;
 - 4) The maximum length and/or weight of a truck that can safely maneuver the intersection or area of the right-of-way without leaving the paved driving area;
 - 5) The speed limit in the area; and
 - 6) Any other deficiency that causes the public safety to be jeopardized.
- D. It is necessary for public safety reasons to limit trucks larger than three-axle, single unit, larger than eight feet wide and 30 feet long or a weight of over 10,000 lbs., to driving on the following streets only:
- 1) Wilson River Loop Road
 - 2) Third Street
 - 3) Front Street
 - 4) Cedar Avenue (between Front Street and First Street)
 - 5) Birch Avenue (between First Street and Third Street)
 - 6) First Street
 - 7) Stillwell Avenue
 - 8) Trask River Road
 - 9) Tenth Street (between Main Avenue and Miller Avenue)
 - 10) Twelfth Street (between Stillwell Avenue and Pacific Avenue)
 - 11) Del Monte Avenue (between First Street and Third Street)
 - 12) Main Avenue (US 101)
 - 13) Pacific Avenue (US 101)
 - 14) Miller Avenue (between Third Street (Hwy 6) and Eleventh Street)
- E. Nothing in this ordinance shall prohibit the following from traveling on a street other than those streets listed in this ordinance:
- 1) School and mass transit busses;
 - 2) Trucks collecting solid wastes or recyclables within the City of Tillamook;
 - 3) Emergency vehicles;
 - 4) Motor vehicles that are picking up from, delivering to, or servicing a location in the area, so long as the vehicle uses the major collector or arterial closest to the pick-up, delivery, or service and utilizes the shortest route available, and travels on the restricted street or road for the shortest distance possible.
 - 5) Driving to and from the vehicle's home location, provided that the vehicle is unloaded at that time.
- F. Any person, firm, corporation, trust, partnership, or other legal entity that violates or refuses to comply with this ordinance shall have committed a civil infraction and shall be subject to a fine of up to \$260.00. Each incident shall constitute a new violation.

PASSED 1st reading by the Tillamook City Council this 1st day of October, 2012.

PASSED 2nd reading by the Tillamook City Council this 15th day of October, 2012.

APPROVED by the Tillamook City Council this 15th day of October, 2012.

Suzanne Weber, Mayor

ATTEST:

Abigail Donowho, City Recorder

ORDINANCE NO. 1270

AN ORDINANCE REPEALING AND REPLACING THE CITY OF TILLAMOOK COMPREHENSIVE PLAN TEXT AND REPEALING ORDINANCES NO. 1038, 1049, 1114, 1118, 1183, AND 1185

WHEREAS, A Comprehensive Plan Amendment is allowed under Oregon Revised Statute Section 197. ORS 197.610 – 197.625 which describes and governs a separate process from periodic review initiated process for a plan amendment; and

WHEREAS, City Comprehensive Policy 125 states that “The plan may be reopened at appropriate times in response to completion of plans by other jurisdictions and agencies. Further, the City shall acquire and consider additional inventory information that was not available during plan development in its evaluation of future plan revisions”; and

WHEREAS, the adoption of Vision 2020 Statement, new Census 2010 figures, amendment to the Urban Growth Management Agreement, completion of waterline intertie with Bay City, new recycling goals, an amended Stormwater Drainage Master Plan, the development of a Parks and Recreation Master Plan, the development of an Economic Opportunity Analysis, and correction of other misstatements constitute some of the pieces of additional inventory information, evaluation of future plan revisions and completed plans that require the City Comprehensive Plan to be reopened for amendment; and

WHEREAS, the Comprehensive Plan goals, objectives, and policies are divided to match each chapter and are listed at the end of each chapter. The text of each goal, objective, and policy has been reviewed and updated by the Planning Commission, and the City Comprehensive Plan continues to address the relevant State wide Planning Goals; and

WHEREAS, the Planning Commission held a public hearing on August 2, 2012, following numerous public meetings on September 2, 2011, October 6, 2011, November 3, 2011, January 5, 2011, ensuring that the Comprehensive Plan is responsive to changing conditions and trends, and factual information for land use decisions and actions based on updated information, maps and development, and recommended approval of the amended Comprehensive Plan to the City Council; and

WHEREAS, the City Council held a public hearing for the amended Comprehensive Plan on September 17, 2012, to review and consider these City Comprehensive Plan text changes and additions that reflect the “housekeeping” and inventory revisions and updates of this version of the Comprehensive Plan that appears to be more understandable to the reader and are the forces and factors that determine how the community will grow and develop; and

NOW THEREFORE, the Tillamook City Council do ordain as follows:

Section 1:

Exhibit “A” shall replace the Comprehensive Plan and be hereby incorporated by reference.

Section 2:

All ordinances and parts of ordinances in conflict herewith shall be repealed in there entirety.

PASSED FIRST READING by the Council this 1st day of October, 2012.

PASSED SECOND READING by the Council this 15th day of October, 2012.

APPROVED by the Mayor this 15th day of October, 2012.

Suzanne Weber, Mayor

ATTEST:

City Recorder

RESOLUTION # 1620

A RESOLUTION IN THE MATTER OF ACCEPTING A LOAN FROM TLC FEDERAL CREDIT UNION (TLC) TO REFINANCE THREE (3) WATER BOND DEBTS TO REDUCE RATE AND PAYMENT; AUTHORIZING SIGNATURE OF THE LOAN DOCUMENTS

This matter came before the City of Tillamook on the 15th day of October, 2012

The City of Tillamook finds as follows:

1. It is necessary for the City of Tillamook to secure financing to refinance three (3) existing water bonds.
2. TLC Federal Credit Union has agreed to provide the City of Tillamook with a loan in an amount not to exceed \$926,095.30 Dollars at three and a quarter (3.25%) percent interest for five (5) years with no origination fee.
3. Payment of principal and interest on this Loan is due annually, beginning July 1, 2013.
4. Authorized signers on the existing City of Tillamook Business Share account will be changed to Mayor Suzanne Weber and Abigail Donowho, City Recorder.

NOW THEREFORE BE IT RESOLVED THAT

5. This Resolution is hereby adopted by the City of Tillamook to authorize the use of a Loan through TLC Federal Credit Union to refinance the three (3) water bonds in accordance with the above-referenced provisions.
6. The City Recorder is hereby authorized to execute loan closing documents on behalf of the City of Tillamook.
7. _____ Mayor _____ and _____ City Recorder _____ are hereby designated as the authorized two (2) individuals who may access the Business Share account.

ADOPTED by the City of Tillamook this 15th day of October, 2012.

City of Tillamook

Attest:

Mayor

City Recorder

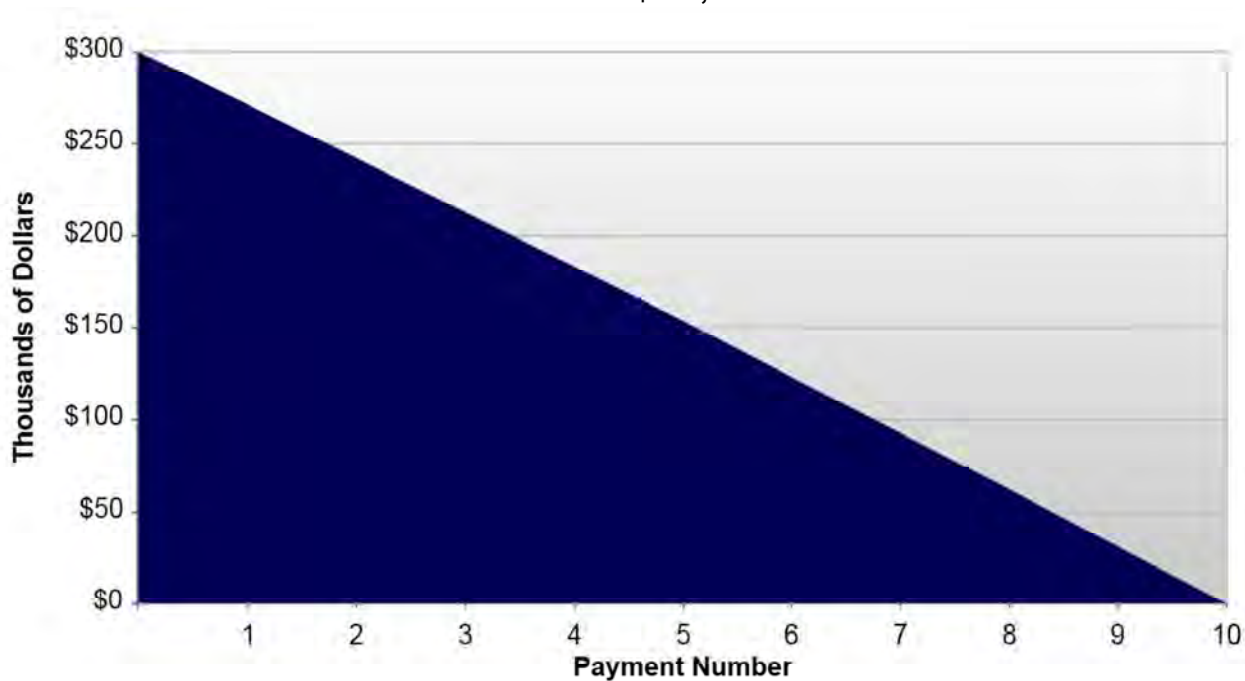
Alternative Payment Frequencies - Dinkytown.net Financial Calculators



Your \$300,000 loan has 10 semi-annual payments of \$31,674.62.

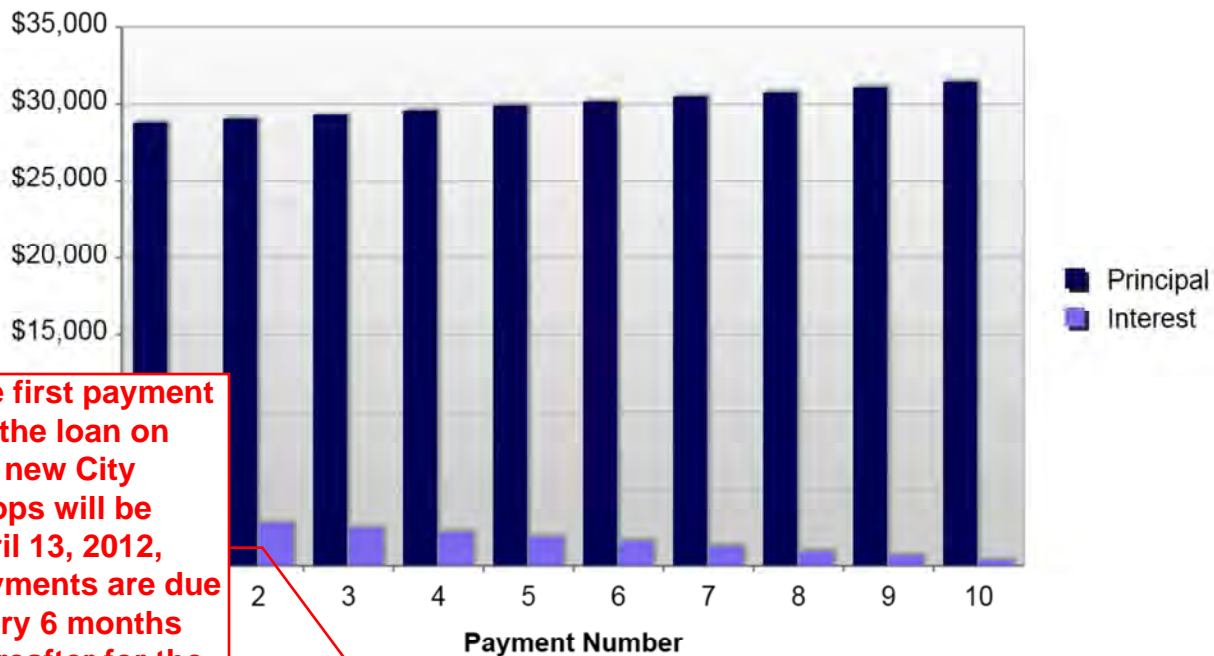
If you make all of your payments on this loan, and do not prepay any of the principal, the total interest for this loan is \$16,746.24.

Balances for a \$300,000 loan



Loan summary	
Loan amount	\$300,000
Monthly payment	\$31,674.62
Interest rate	2%
Number of payments	10 semi-annual payments
Total payments	\$316,746.24
Total interest paid	\$16,746.24

Total Principal and Interest by Payment



The first payment for the loan on the new City Shops will be April 13, 2012, Payments are due every 6 months thereafter for the 5 year term.

Payment schedule

#	Payment	Principal	Interest	Loan balance
				\$300,000
1	\$31,674.62	\$28,674.62	\$3,000.00	\$271,325.38
2	\$31,674.62	\$28,961.37	\$2,713.25	\$242,364.01
3	\$31,674.62	\$29,250.98	\$2,423.64	\$213,113.03
4	\$31,674.62	\$29,543.49	\$2,131.13	\$183,569.54
5	\$31,674.62	\$29,838.92	\$1,835.70	\$153,730.62
6	\$31,674.62	\$30,137.31	\$1,537.31	\$123,593.31
7	\$31,674.62	\$30,438.69	\$1,235.93	\$93,154.62
8	\$31,674.62	\$30,743.07	\$931.55	\$62,411.55
9	\$31,674.62	\$31,050.50	\$624.12	\$31,361.05
10	\$31,674.66	\$31,361.05	\$313.61	\$0.00

Information and interactive calculators are made available to you as self-help tools for your independent use and are not intended to provide investment advice. We cannot and do not guarantee their applicability or accuracy in regards to your individual circumstances. All examples are hypothetical and are for illustrative purposes. We encourage you to seek personalized advice from qualified professionals regarding all personal finance issues. © 1998-2012 KJE Computer Solutions, LLC

Abigail Donowho
City Recorder/Treasurer/Human Resources
City of Tillamook
e-mail: adonowho@tillamookor.gov

210 Laurel Avenue
Tillamook, OR 97141
(503) 842-3450
Fax: (503) 842-3445

Date: 10/12/2012
To: City Council
Re: Monthly Report September/October 2012

It's hard to believe it is the middle of October already! I have almost been here a year (November 17th is my first anniversary with the City) and it has really flown by! I have always had plenty to do and continue to learn every day.

It has been a busy couple of weeks since returning from the OAMR Conference. I have largely been involved in Human Resource items since then. We are in the middle of our open enrollment for benefits. With CIS moving from a fiscal to a calendar plan year we are gearing up for January. We will have a VEBA meeting in November for the new program beginning in January as well.

The County is looking to move to a new phone system at the end of this fiscal year. As the City has been riding on the shirrtails of the County's phone system this will have a definite impact on us. I have begun the research and will continue to gather information regarding phone systems and what the City's options may be. There will be more information on this subject soon.

I have been working with Paul and Jamy on the 4-year budget projection as well as various other projects at my desk including the salary schedule proposals, employee handbook updates and changes to be proposed.

Please know that my door is open if you have any questions or concerns! Thanks!



Staff Report City Of Tillamook

Date: October 15, 2012

To: Honorable Mayor and Members of City Council

From: Jamy Wilson, Finance Officer

RE: Finance Reports

Below is a summary of our **General Checking and Investment Accounts** current through September 2012. Also the current **Transient Room Tax Table** is also attached with the Chamber 18% portion included.

LGIP #4455 (0.60%)	\$1,308,668.16
Bank Of Astoria Accounts General Checking (0.10%)	\$ 705,368.81
Water SDC (0.60%)	\$ 203,266.09
Sewer Fees (0.60%)	\$ 87,261.02
Bicycle/Pedways (0.60%)	\$ 9,043.80
Debt Reserve (0.60%)	\$ 276,810.96
Water Bonds (0.15%)	\$ 186,461.78
Totals	\$2,776,880.62

#

City Of Tillamook TRT Monthly Revenue							
Hotel/Motel	Jul-12		Aug-12		Sep-12		Oct-12
Total Tax	36,930.89		41,367.30		53,530.91		4,593.92
18 % Of Tax	6,647.56		7,446.10		9,635.56		826.91
Checks to Chamber	3693.11	8/6	7,446.10	9/17	9635.56	10/12	
	2954.45	8/20					
TRT Monthly Revenue w/10% Tillamook Chamber breakdown							

#

If you have any questions, please let me know.

Percentage Of Fiscal Year 2012/2013
October 2012 25% of the year

General Fund				
Revenue Analysis				
City Hall Fund	Budgeted Amount	YTD	YTD Variance	Percent Expended
Beginning Fund Balance	185,000.00	185,000.00	-	100.00%
Animal Licenses	2,400.00	166.00	2,234.00	6.92%
Bldg Permits/Comm Dev Fee	5,000.00	22,925.52	(17,925.52)	458.51%
Cigarette Tax (Quarterly)	6,769.00	1,897.10	4,871.90	28.03%
Court Fines	57,500.00	9,717.31	47,782.69	16.90%
Equipment Sales / Used	2,000.00	-	2,000.00	0.00%
Grants	30,000.00	2,500.00	27,500.00	8.33%
Investment Earnings	200.00	17.15	182.85	8.58%
Land Sales / Police Bldg Surplus	83,000.00	-	83,000.00	0.00%
Licenses	1,111.00	16.00	1,095.00	1.44%
Liquor Tax	64,108.00	16,994.68	47,113.32	26.51%
Vehicle Impound	1,515.00	540.00	975.00	35.64%
Misc Fees	2,020.00	1,018.63	1,001.37	50.43%
Misc Permits	808.00	350.00	458.00	43.32%
Parking Fines	6,060.00	95.00	5,965.00	1.57%
Planning Fees	15,150.00	4,131.00	11,019.00	27.27%
Parking Space Rentals	10,000.00	3,900.00	6,100.00	39.00%
Property Tax Current	540,750.00	7,874.17	532,875.83	1.46%
Property Tax Prior	15,150.00	6,249.33	8,900.67	41.25%
Lien Search Revenue	400.00	150.00	250.00	37.50%
Transit/Visitor Center Rental	8,484.00	2,100.00	6,384.00	24.75%
Franchise / Tillamook PUD	388,850.00	84,992.84	303,857.16	21.86%
Franchise / Telephone	90,000.00	21,653.99	68,346.01	24.06%
Franchise / Water-Sewer Utilities	74,357.00	12,463.85	61,893.15	16.76%
CAMI	15,000.00	5,000.00	10,000.00	33.33%
County Animal Control	16,000.00	5,333.36	10,666.64	33.33%
Urban Renewal Admin Reimb.	40,055.00	17,352.20	22,702.80	43.32%
Internal Service Charge	192,626.00	-	192,626.00	0.00%
State Revenue Sharing	44,886.00	10,708.75	34,177.25	23.86%
Total General Fund Revenues	1,899,199.00	423,146.88	1,476,052.12	22.28%
General Ledger				
<u>Sep-12</u> Expenses vs. Budget				
Mayor and Council	Budgeted Amount	YTD	YTD Variance	Percent Expended
Communications	6,600.00	1,778.95	4,821.05	26.95%
Contractual Services	15,000.00	74.25	14,925.75	0.50%
Conference and Promotional	5,000.00	390.23	4,609.77	7.80%
Dues and Memberships	4,750.00	4,267.69	482.31	89.85%
Office Supplies	508.00	79.23	428.77	15.60%
Periodicals and Publications	102.00	-	102.00	0.00%
Postage	406.00	-	406.00	0.00%
Special Projects	1,200.00	125.00	1,075.00	10.42%
Travel/Subsistance	406.00	198.92	207.08	49.00%
Committee Mtgs Business	1,015.00	48.32	966.68	4.76%
Council Stipend	4,200.00	1,075.00	3,125.00	25.60%
Totals	39,187.00	8,037.59	31,149.41	20.51%

Percentage Of Fiscal Year 2012/2013
October 2012 25% of the year

Admin Fund	Budgeted Amount	YTD	YTD Variance	Percent Expended
City Manager	91,703.00	22,587.00	69,116.00	24.63%
City Recorder	55,000.00	14,961.36	40,038.64	27.20%
Finance Officer	52,000.00	13,998.92	38,001.08	26.92%
Finance Assistant	38,640.00	9,516.00	29,124.00	24.63%
Executive Assistant	36,540.00	11,248.24	25,291.76	30.78%
Clerk	3,600.00	4,543.88	(943.88)	126.22%
Longevity	1,800.00	-	1,800.00	0.00%
Social Security	21,365.00	5,688.99	15,676.01	26.63%
Workers Comp	2,000.00	519.50	1,480.50	25.98%
PERS	39,000.00	9,051.42	29,948.58	23.21%
Medical Insurance	64,000.00	13,473.54	50,526.46	21.05%
Dental Insurance	7,933.00	1,789.30	6,143.70	22.56%
Life Insurance	363.00	90.75	272.25	25.00%
Payroll Totals	413,944.00	107,468.90	306,475.10	25.96%
Conference and Promotional	3,553.00	1,396.44	2,156.56	39.30%
Dues and Memberships	1,500.00	305.00	1,195.00	20.33%
Election Notices	1,000.00	-	1,000.00	0.00%
Equipment / Office	2,030.00	-	2,030.00	0.00%
Legal Notices	2,741.00	508.60	2,232.40	18.56%
Office Supplies	4,060.00	856.59	3,203.41	21.10%
Periodicals & Publications	100.00	-	100.00	0.00%
Postage	1,523.00	254.74	1,268.26	16.73%
Training/Education	2,030.00	285.00	1,745.00	14.04%
Travel/Subsistance	1,117.00	283.40	833.60	25.37%
Pymnt to Wtr/IT Risk Mgmnt	10,000.00	-	10,000.00	0.00%
Utilities / Phone	5,000.00	430.23	4,569.77	8.60%
Misc.Expenditure	508.00	757.78	(249.78)	149.17%
Total Supplies & Expense	35,162.00	5,077.78	30,084.22	14.44%
Computer Upgrades	-	2,489.57	(2,489.57)	0.00%
Admin Fund Totals	449,106.00	115,036.25	334,069.75	25.61%

Planning Department	Budgeted Amount	YTD	YTD Variance	Percent Expended
Planner	58,655.00	14,448.00	44,207.00	24.63%
Longevity	500.00	-	500.00	0.00%
Social Security	4,525.00	1,105.26	3,419.74	24.43%
Workers Comp	1,300.00	571.05	728.95	43.93%
PERS	11,362.00	2,758.11	8,603.89	24.27%
Medical Insurance	15,032.00	3,514.35	11,517.65	23.38%
Dental Insurance	2,273.00	556.80	1,716.20	24.50%
Life Insurance	73.00	18.15	54.85	24.86%
Payroll Totals	93,720.00	22,971.72	70,748.28	24.51%
Contractual Services	25,000.00	-	25,000.00	0.00%
Conference & Promotional	305.00	-	305.00	0.00%
Dues & Memberships	102.00	-	102.00	0.00%
Legal Notices	914.00	197.40	716.60	21.60%

Percentage Of Fiscal Year 2012/2013
October 2012 25% of the year

Office Supplies	1,320.00	154.63	1,165.37	11.71%
Periodicals & Publications	102.00	-	102.00	0.00%
Postage	406.00	29.76	376.24	7.33%
Training	1,421.00	415.00	1,006.00	29.20%
Training/Subsistance	203.00	-	203.00	0.00%
Recycling Program	200.00	-	200.00	0.00%
Total Supplies & Expense	29,973.00	796.79	29,176.21	1.04%

Planning Department Totals	123,693.00	23,768.51	99,924.49	19.22%
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Police Department	Budgeted Amount	YTD	YTD Variance	Percent Expended
Police Chief	75,000.00	19,572.92	55,427.08	26.10%
Police Officer	50,628.00	12,348.00	38,280.00	24.39%
Police Officer	44,000.00	-	44,000.00	0.00%
Police Officer	56,628.00	14,667.00	41,961.00	25.90%
Police Officer	68,000.00	17,211.00	50,789.00	25.31%
Secretary	40,978.00	10,092.00	30,886.00	24.63%
Overtime	35,000.00	12,074.56	22,925.44	34.50%
Animal Control	36,795.00	9,063.00	27,732.00	24.63%
Police Officer	48,000.00	11,931.00	36,069.00	24.86%
Police Officer	62,856.00	15,714.00	47,142.00	25.00%
Longevity	11,000.00	-	11,000.00	0.00%
Certification Pay	15,036.00	2,004.00	13,032.00	13.33%
Cell Phone Reimbsmt	4,200.00	823.00	3,377.00	19.60%
Shift Differential	2,500.00	500.00	2,000.00	20.00%
Social Security	42,123.00	9,840.53	32,282.47	23.36%
Workers Comp	23,000.00	11,668.45	11,331.55	50.73%
PERS	82,000.00	20,483.94	61,516.06	24.98%
Downtown Resource Aide	-	2,184.00	(2,184.00)	0.00%
Medial/Dental/Vision	77,520.00	15,388.61	62,131.39	19.85%
Medical Insurance	42,677.00	9,959.19	32,717.81	23.34%
Dental Insurance	5,660.00	1,379.10	4,280.90	24.37%
Life Insurance	726.00	146.51	579.49	20.18%
Payroll Totals	824,327.00	197,050.81	627,276.19	23.90%
Communications	1,523.00	173.12	1,349.88	11.37%
Contractual Services	12,000.00	7,850.42	4,149.58	65.42%
Dues & Memberships	305.00	-	305.00	0.00%
Fuel / Vehicle	29,000.00	6,218.74	22,781.26	21.44%
Investigation	500.00	-	500.00	0.00%
Maint / Building	5,000.00	1,246.46	3,753.54	24.93%
Maint / Equipment	1,015.00	792.00	223.00	78.03%
Maint / Service Contracts	4,060.00	798.37	3,261.63	19.66%
Maint / Vehicle	10,150.00	4,434.77	5,715.23	43.69%
Tillamook Narcotics Team	100.00	-	100.00	0.00%
Office Supplies	6,000.00	1,488.04	4,511.96	24.80%
Postage	2,030.00	228.93	1,801.07	11.28%
Special Programs	1,000.00	1,596.87	(596.87)	159.69%
Training	4,060.00	1,000.00	3,060.00	24.63%
Travel / Subsistance	305.00	-	305.00	0.00%

Percentage Of Fiscal Year 2012/2013
October 2012 25% of the year

Uniform Allowance	6,500.00	5,113.28	1,386.72	78.67%
Utilities / Phone	2,533.00	1,386.79	1,146.21	54.75%
Targets & Ammunition	3,500.00	-	3,500.00	0.00%
Animal Control	3,045.00	42.00	3,003.00	1.38%
LEDs	508.00	26.50	481.50	5.22%
Total Supplies & Expense	93,134.00	32,396.29	60,737.71	34.78%

Equipment / General	5,000.00	-	5,000.00	0.00%
PD Building Payments	83,000.00	-	83,000.00	0.00%
Vehicle	5,300.00	-	5,300.00	0.00%
Total Capital Outlay	93,300.00	-	93,300.00	0.00%

Police Department Totals	1,010,761.00	229,447.10	781,313.90	22.70%
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City Hall Fund	Budgeted Amount	YTD	YTD Variance	Percent Expended
Unemployment	10,000.00	-	10,000.00	0.00%
Payroll Totals	10,000.00	-	10,000.00	0.00%

Vacations Payable	10,000.00	-	10,000.00	0.00%
Audit	8,364.00	5,821.60	2,542.40	69.60%
Insurance Bldg./Vehicles	11,165.00	28,250.92	(17,085.92)	253.03%
Maint./Materials	3,045.00	378.17	2,666.83	12.42%
Maint./Service Contracts	29,000.00	6,039.12	22,960.88	20.82%
Safety Improvements	3,000.00	-	3,000.00	0.00%
Web Services	6,000.00	504.20	5,495.80	8.40%
Bldg.Maint.	3,500.00	1,027.74	2,472.26	29.36%
Utilities / Power	7,613.00	1,942.07	5,670.93	25.51%
Total Supplies & Expense	81,687.00	43,963.82	37,723.18	53.82%

Transfer to Water Fund	78,000.00	-	78,000.00	0.00%
Total Transfers Out	78,000.00	-	78,000.00	0.00%

City Hall Fund Totals	169,687.00	43,963.82	125,723.18	25.91%
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Total General Fund Revenues	1,899,199.00	423,146.88	1,476,052.12	22.28%
Total General Fund Expenses	1,792,434.00	420,253.27	1,372,180.73	23.45%
Revenues vs Expense	106,765.00	2,893.61	103,871.39	

Percentage of Fiscal Year 2012/2013
October 25% of the year

Street Fund				
Revenue Analysis				
Street Fund	Budgeted Amount	YTD	YTD Variance	Percent Expended
Beginning Fund Balance	138,627.00	138,627.00	-	100.00%
Investment Earnings	175.00	15.70	159.30	8.97%
Misc./Surplus City Shops	202.00	432.76	(230.76)	214.24%
State Gas Tax	159,265.00	43,751.86	115,513.14	27.47%
City Sanitary Franchise	33,936.00	18,031.57	15,904.43	53.13%
Franchise / Charter (Parks)	30,300.00	-	30,300.00	0.00%
SCA Grant	50,000.00	-	50,000.00	0.00%
From Local Fuel Tx Fund #2	120,000.00	35,584.35	84,415.65	29.65%
Flood Mitigation Reimb.	72,830.00	72,830.00	-	100.00%
Carnahan Park User Fees	2,500.00	814.72	1,685.28	32.59%
Transfer from Carnahan Park	6,500.00	-	6,500.00	0.00%
Linden Drive LID Assessments	4,200.00	2,590.78	1,609.22	61.69%
Trans in from TRT Events, Labor	25,000.00	-	25,000.00	0.00%
OTIA I,II,III	116,886.00	21,549.42	95,336.58	18.44%
Property Lease Income	15,000.00	4,795.00	10,205.00	31.97%
Property Tax from Vendors	1,515.00	-	1,515.00	0.00%
Balance from Fuel Fund / Billboard	3,500.00	-	3,500.00	0.00%
Total Street Fund Revenues	780,436.00	339,023.16	441,412.84	43.44%
General Ledger				
Expenses vs. Budget				
Street Fund	Budgeted Amount	YTD	YTD Variance	Percent Expended
Lead Operator	51,000.00	13,293.98	37,706.02	26.07%
Equipment Operator / Laborer	45,176.00	10,803.00	34,373.00	23.91%
PW Technician	40,978.00	12,014.65	28,963.35	29.32%
Laborer	21,289.00	5,090.97	16,198.03	23.91%
O/T	8,000.00	-	8,000.00	0.00%
Longevity	5,969.00	-	5,969.00	0.00%
Social Security	14,852.00	3,186.44	11,665.56	21.45%
Workers Comp	13,230.00	6,324.44	6,905.56	47.80%
PERS	30,439.00	8,171.95	22,267.05	26.85%
Medical Insurance	40,135.00	9,590.54	30,544.46	23.90%
Dental Insurance	7,200.00	1,458.89	5,741.11	20.26%
Life Insurance	223.00	64.88	158.12	29.09%
Unemployment	10,000.00	-	10,000.00	0.00%
Vacations Payable	5,560.00	-	5,560.00	0.00%
Total Payroll	294,051.00	69,999.74	224,051.26	23.81%
Audit	4,200.00	2,910.80	1,289.20	69.30%
Equipment / Misc	4,060.00	3,909.68	150.32	96.30%
Fuel / Vehicle	15,000.00	3,070.09	11,929.91	20.47%
Insurance	2,030.00	4,858.25	(2,828.25)	239.32%
Maint / Building	4,000.00	277.52	3,722.48	6.94%
Maint / Equipment	12,000.00	5,488.89	6,511.11	45.74%
Maint / Materials	9,000.00	638.29	8,361.71	7.09%
RARE Intern	13,000.00	-	13,000.00	0.00%
Carnahan Park Marine Maint.	11,517.00	2,401.43	9,115.57	20.85%

Percentage of Fiscal Year 2012/2013
October 25% of the year

Signs & Roadmarkings	14,000.00	7,097.13	6,902.87	50.69%
Parks Materials	4,568.00	1,022.09	3,545.91	22.38%
Training	2,030.00	-	2,030.00	0.00%
Travel / Subsistence	1,523.00	83.59	1,439.41	5.49%
Uniform Allowance	1,500.00	200.00	1,300.00	13.33%
Property Tx for Vendor Sites	1,515.00	-	1,515.00	0.00%
Utilities / Phone	2,600.00	938.63	1,661.37	36.10%
Utilities / Power	44,254.00	12,540.24	31,713.76	28.34%
Internal Service Charge	33,705.00	-	33,705.00	0.00%
Flood Mitigation Expenses	72,830.00	72,830.00	-	100.00%
Loan Repayment to Sewer Fund	12,240.00	-	12,240.00	0.00%
Total Supplies & Expense	265,572.00	118,266.63	147,305.37	44.53%
Bicycle / Pedestrian Facilities	1,592.00	-	1,592.00	0.00%
Equipment / Misc	1,000.00	-	1,000.00	0.00%
Road Improvements	62,930.00	105.58	62,824.42	0.17%
Preventative Maintenance	30,450.00	2,220.00	28,230.00	7.29%
SCA Grant Project	50,000.00	28,036.04	21,963.96	56.07%
Sue H Elmore Match	5,400.00	-	5,400.00	0.00%
Property Purchase	33,650.00	25,458.25	8,191.75	75.66%
Total Capital Outlay	185,022.00	55,819.87	129,202.13	30.17%
Linde Drive LID Loan Payment	12,630.00	12,630.00	-	100.00%
Total Debt Service	12,630.00	12,630.00	-	100.00%
Total Street Fund Expenses	757,275.00	256,716.24	500,558.76	11.40%
Total Street Fund Revenues	780,436.00	339,023.16	441,412.84	43.44%
Total Street Fund Expenses	757,275.00	256,716.24	500,558.76	11.40%
Revenus vs Expense	23,161.00	82,306.92	(59,145.92)	

**Percentage of Fiscal Year 2012/2013
October 2012 25% of the year**

Water Fund				
Revenue Analysis				
Water Fund	Budgeted Amount	YTD	YTD Variance	Percent Expended
Beginning Fund Balance	763,000.00	763,000.00	-	100.00%
From Sewer Fund	34,510.00	-	34,510.00	0.00%
Internal Service Charge IT Risk	10,000.00		10,000.00	0.00%
Interest Income	505.00	65.82	439.18	13.03%
Water Revenues	1,446,887.00	478,866.37	968,020.63	33.10%
Connection Fees	1,500.00		1,500.00	0.00%
Labor and Equipment	1,000.00		1,000.00	0.00%
Reconnects	1,000.00	200.00	800.00	20.00%
Miscellaneous Income	6,400.00	339.50	6,060.50	5.30%
Loan Repayment from GF	80,000.00		80,000.00	0.00%
Flood Mitigation Reimb.	100.00		100.00	0.00%
FEMA Bay City Intertie Reimb.	81,202.00		81,202.00	0.00%
Council Beautification Awards	1,200.00		1,200.00	0.00%
Total Water Fund Revenues	2,427,304.00	1,242,471.69	1,184,832.31	51.19%

General Ledger				
Expenses vs. Budget				
Water Fund	Budgeted Amount	YTD	YTD Variance	Percent Expended
Public Works Director	67,406.00	19,335.00	48,071.00	28.68%
Asst.PW Director	66,553.00	16,392.00	50,161.00	24.63%
Field Supervisor	47,804.00	11,775.00	36,029.00	24.63%
Lead Op	45,000.00	3,640.00	41,360.00	8.09%
Utility Worker I	35,048.00	9,391.40	25,656.60	26.80%
Lead Op	45,000.00	10,920.00	34,080.00	24.27%
Water Clerk	35,000.00	8,774.43	26,225.57	25.07%
OT	25,000.00	21,581.23	3,418.77	86.32%
Longevity	3,891.00	-	3,891.00	0.00%
Standby By Time	5,400.00	1,480.96	3,919.04	27.43%
Social Security	28,722.00	7,025.01	21,696.99	24.46%
Workers Comp	15,000.00	8,630.19	6,369.81	57.53%
PERS	50,317.00	11,440.96	38,876.04	22.74%
Unemployment	15,000.00	-	15,000.00	0.00%
Vacations Payable	15,560.00	-	15,560.00	0.00%
Health Insurance Shop	74,087.00	16,097.18	57,989.82	21.73%
Dental	12,600.00	2,105.68	10,494.32	16.71%
Life	508.00	105.88	402.12	20.84%
Total Payroll	587,896.00	148,694.92	354,754.82	25.29%
Audit	5,150.00	3,676.80	1,473.20	71.39%
Legals	1,000.00	314.50	685.50	31.45%
Repairs	203.00	-	203.00	0.00%
Maintenance Agreements	9,000.00	-	9,000.00	0.00%
Misc Copier	1,000.00	370.27	629.73	37.03%
Bank Charges	305.00	-	305.00	0.00%
Permits and Licenses	5,075.00	44.80	5,030.20	0.88%
Postage	8,120.00	1,595.73	6,524.27	19.65%

**Percentage of Fiscal Year 2012/2013
October 2012 25% of the year**

Office Mileage	102.00	-	102.00	0.00%
Telephone	12,000.00	2,128.43	9,871.57	17.74%
Office Lights and Power	500.00	-	500.00	0.00%
Advertising	1,015.00	-	1,015.00	0.00%
Internal Service Fee to GF	73,851.00	-	73,851.00	0.00%
Total Supplies & Expense Office	117,321.00	8,130.53	109,190.47	6.93%
Meetings/Schools/Training	15,000.00	872.02	14,127.98	5.81%
Dues and Subscriptions	4,000.00	225.00	3,775.00	5.63%
General Insurance	21,000.00	10,212.46	10,787.54	48.63%
Repairs Janitorial	500.00	-	500.00	0.00%
Shop Building and Yard repair	1,000.00	128.51	871.49	12.85%
Radio Repairs and replacement	3,000.00	-	3,000.00	0.00%
Small tool repair & purchase	5,075.00	478.18	4,596.82	9.42%
Lights and Power	3,000.00	435.33	2,564.67	14.51%
Shop Operating Supplies	5,075.00	6,007.33	(932.33)	118.37%
Freight	500.00	-	500.00	0.00%
Miscellaneous	1,750.00	-	1,750.00	0.00%
Office Supplies	7,105.00	2,306.75	4,798.25	32.47%
Flood Mitigation Expenses	100.00	-	100.00	0.00%
Fire Control Tax/Timber	6,000.00	-	6,000.00	0.00%
Total Supplies & Expense Shop	73,105.00	20,665.58	52,439.42	28.27%
Vehicle Operating Expenses	30,000.00	7,642.79	22,357.21	25.48%
Equipment Maint.	30,000.00	9,558.06	20,441.94	31.86%
Portable Vac	500.00	-	500.00	0.00%
Total Vehicle Expenses	60,500.00	17,200.85	43,299.15	28.43%
			-	
Chemicals Filter Plant	27,000.00	1,953.00	25,047.00	7.23%
Repairs Filter Plant	30,000.00	5,744.52	24,255.48	19.15%
Supplies Filter Plant	3,000.00	503.78	2,496.22	16.79%
Miscellaneous	1,000.00	-	1,000.00	0.00%
Power Filter Plant	8,500.00	11,852.18	(3,352.18)	139.44%
Propane Filter Plant	5,075.00	-	5,075.00	0.00%
Total Filter Plant Expenses	74,575.00	20,053.48	54,521.52	26.89%
Well #1	1,000.00	42.05	957.95	4.21%
Well #2	20,000.00	1,669.29	18,330.71	8.35%
Well #3	20,000.00	2,895.21	17,104.79	14.48%
Total Wells Operation Expenses	41,000.00	4,606.55	36,393.45	11.24%
System Repairs	90,000.00	18,390.94	71,609.06	20.43%
Meter Test / Repair	10,000.00	1,313.41	8,686.59	13.13%
Engineering and Surveys	150,000.00	-	150,000.00	0.00%
Stock Purchases Shop	40,000.00	20,805.12	19,194.88	52.01%
System Upgrade	100,000.00	43,684.14	56,315.86	43.68%
Trask River Crossing	1,000.00	-	1,000.00	0.00%
Water Testing	35,000.00	1,590.00	33,410.00	4.54%
Total System Repair Expenses	426,000.00	85,783.61	340,216.39	20.14%

**Percentage of Fiscal Year 2012/2013
October 2012 25% of the year**

Office Equipment	1,015.00	-	1,015.00	0.00%
Computer Expense	2,030.00	-	114.74	0.00%
GIS System	5,000.00	-	5,000.00	0.00%
Port Water Line	500.00	-	500.00	0.00%
Port Meter	500.00	-	500.00	0.00%
Hwy 101 South Line	1,000.00	-	1,000.00	0.00%
Capital Auto Meter Read	1,000.00	-	1,000.00	0.00%
Service Truck Replacement	30,000.00	-	30,000.00	0.00%
New Office Building	50,000.00	12,657.38	37,342.62	25.31%
Forklift	20,000.00	20,409.50	(409.50)	102.05%
Reserves fro Replacement	255,000.00	-	255,000.00	0.00%
Contingency	126,000.00	-	126,000.00	0.00%
Total Capital Outlay	492,045.00	33,066.88	457,062.86	6.72%
Principal Bond #2	128,374.00	128,374.16	(0.16)	100.00%
Interest Bond #2	28,392.00	28,392.84	(0.84)	100.00%
Principal Bond #3	81,594.00	81,593.85	0.15	100.00%
Interest Bond #3	18,046.00	18,046.15	(0.15)	100.00%
Principal Bond #4	28,476.00	-	28,476.00	0.00%
Interest Bond #4	10,922.00	-	10,922.00	0.00%
Total Debt Services	295,804.00	256,407.00	39,397.00	86.68%
Total Water Fund Expenses	2,168,246.00	594,609.40	1,487,275.08	27.42%
Total Water Fund Revenues	2,427,304.00	1,242,471.69	1,184,832.31	51.19%
Total Water Fund Expenses	2,168,246.00	594,609.40	1,487,275.08	27.42%
Revenus vs Expense	259,058.00	647,862.29	(302,442.77)	

Percentage of Fiscal Year 2012/2013
October 2012 25% of the year

Sewer Fund				
Revenue Analysis				
Sewer Fund	Budgeted Amount	YTD	YTD Variance	Percent Expended
Beginning Fund Balance	1,000,000.00	1,000,000.00	-	100.00%
Connection Fees	5,050.00	-	5,050.00	0.00%
Investment Earnings	2,000.00	470.79	1,529.21	23.54%
Misc.Fees/Biosolids	10,000.00	11,530.00	(1,530.00)	115.30%
Special Revenues	2,020.00	463.35	1,556.65	22.94%
User Fees	1,962,313.00	685,462.63	1,276,850.37	34.93%
Loan Repayment from Street Fund	12,240.00		12,240.00	0.00%
Total Revenues	2,993,623.00	1,697,926.77	1,295,696.23	56.72%

General Ledger				
Expenses vs. Budget				
Sewer Fund	Budgeted Amount	YTD	YTD Variance	Percent Expended
Sewer Plant Supervisor	55,346.00	14,025.23	41,320.77	25.34%
PW Laborer	21,288.00	5,091.03	16,196.97	23.92%
Overtime	25,000.00	6,568.81	18,431.19	26.28%
WWTP Operator II	32,480.00	11,212.88	21,267.12	34.52%
WWTP Supervisor	59,233.00	15,312.00	43,921.00	25.85%
Longevity	4,677.00	-	4,677.00	0.00%
Social Security	13,933.00	4,676.09	9,256.91	33.56%
Workers Comp	13,500.00	4,038.00	9,462.00	29.91%
PERS	40,000.00	9,272.76	30,727.24	23.18%
Medical Insurance	34,513.00	10,058.10	24,454.90	29.14%
Dental Insurance	4,346.00	1,439.82	2,906.18	33.13%
Life Insurance	290.00	71.24	218.76	24.57%
Unemployment	17,000.00	-	17,000.00	0.00%
Vacations Payable	14,000.00	-	14,000.00	0.00%
Standby Time	5,400.00	1,468.54	3,931.46	27.20%
Total Payroll	341,006.00	83,234.50	222,840.04	24.41%
Chemicals/Chlorine	114,000.00	19,876.48	94,123.52	17.44%
Audit	4,120.00	2,910.80	1,209.20	70.65%
Utility Franchise Fee to GF	38,125.00	7,640.93	30,484.07	20.04%
Fuel / Vehicle	7,000.00	2,029.42	4,970.58	28.99%
Insurance	27,405.00	14,195.63	13,209.37	51.80%
Maint / Equipment	20,000.00	27,664.55	(7,664.55)	138.32%
Maint / Lift Stations	10,000.00	3,734.50	6,265.50	37.35%
Maint / Materials	15,000.00	5,621.27	9,378.73	37.48%
Maint / Service Contracts	500.00	225.00	275.00	45.00%
Maint / Vehicle	30,450.00	170.04	30,279.96	0.56%
Office Supplies	2,538.00	205.14	2,332.86	8.08%
Permits / Licenses	9,000.00	225.00	8,775.00	2.50%
Postage	1,015.00	90.70	924.30	8.94%
Special Projects	5,000.00	5,289.38	(289.38)	105.79%
WWTP Upgrade Legal Fees	30,000.00	33,402.49	(3,402.49)	111.34%
Training	3,000.00	446.24	2,553.76	14.87%
Travel/Subsistance	500.00	26.19	473.81	5.24%

Percentage of Fiscal Year 2012/2013
October 2012 25% of the year

Uniform Allowance	2,500.00	817.62	1,682.38	32.70%
Utilities / Phone	7,000.00	1,515.14	5,484.86	21.64%
Utilities / Power	55,000.00	16,628.92	38,371.08	30.23%
Supplies / Laboratory	18,000.00	2,185.65	15,814.35	12.14%
Propane	10,000.00	295.24	9,704.76	2.95%
Bio Solids	31,500.00	-	31,500.00	0.00%
Pressure Sewer	-	1,301.00	(1,301.00)	0.00%
Internal Service fee to GF	81,049.00	-	81,049.00	0.00%
Total Supplies & Expense	522,702.00	146,497.33	376,204.67	28.03%
Equipment / Miscellaneous	5,000.00	1,331.20	3,668.80	26.62%
Special Programs / Cross Connect	80,000.00	5,100.00	74,900.00	6.38%
Total Capital Outlay	85,000.00	6,431.20	78,568.80	7.57%
Hwy 101 Gravity Line Financing	150,000.00	-	150,000.00	0.00%
Principal Loan #1	166,126.00	82,287.20	83,838.80	49.53%
Interest Loan #1	11,213.00	6,382.10	4,830.90	56.92%
Fees	1,281.00	-	1,281.00	0.00%
Principal Loan #2	22,149.00	10,987.00	11,162.00	49.60%
Interest Loan #2	9,471.00	4,823.00	4,648.00	50.92%
Fees	1,457.00	-	1,457.00	0.00%
Principal Loan #4	36,349.00	18,124.00	18,225.00	49.86%
Interest Loan #4	917.00	509.00	408.00	55.51%
Principal Loan #5	9,195.00	4,565.00	4,630.00	49.65%
Interest Loan #5	3,929.00	1,997.00	1,932.00	50.83%
Fees	688.00	-	688.00	0.00%
Anderson Loan	15,175.00	-	15,175.00	0.00%
Principal Loan #6 R91567	635,830.00	315,650.00	320,180.00	49.64%
Interest Loan #6	449,030.00	226,780.00	222,250.00	50.50%
Fees	77,439.00	-	77,439.00	0.00%
Principal Loan #7 R91568	9,218.00	-	9,218.00	0.00%
Interest Loan #7	13,939.00	13,776.00	163.00	98.83%
Fees	2,500.00	-	2,500.00	0.00%
OECD Loan	73,678.00	-	73,678.00	0.00%
Total Debt Services	1,689,584.00	685,880.30	1,003,703.70	40.59%
Total Sewer Fund Expenses	2,672,802.00	922,043.33	1,715,827.21	34.50%
Transfer to Water Department	34,510.00	-	34,510.00	0.00%
Total Transfers	34,510.00	-	34,510.00	0
Total Revenues	2,993,623.00	1,697,926.77	1,295,696.23	56.72%
Total Sewer Fund Expenses	2,672,802.00	922,043.33	1,715,827.21	34.50%
Revenus vs Expense	320,821.00	775,883.44	(420,130.98)	

Percentage of Fiscal Year 2012/2013
September 2012 25% of the year

Sewer Fund				
Revenue Analysis				
SDC Fund	Budgeted Amount	YTD	YTD Variance	Percent Expended
Interest Earnings Water	100.00	-	100.00	0.00%
SDC Water Income	5,000.00	-	5,000.00	0.00%
Interest Earnings Storm Drain	1,000.00	-	1,000.00	0.00%
SDC Storm Drain Income	100.00	-	100.00	0.00%
Interest Earnings Sewer	1,000.00	-	1,000.00	0.00%
SDC Sewer Income	100.00	-	100.00	0.00%
Total SDC Revenues	7,300.00	-	7,300.00	0.00%

General Ledger				
Expenses vs. Budget				
SDC Fund	Budgeted Amount	YTD	YTD Variance	Percent Expended
SDC Water Expenses	5,100.00	-	5,100.00	0.00%
SDC Storm Drain Expenses	1,100.00	-	1,100.00	0.00%
SDC Sewer Expenses	1,100.00	-	1,100.00	0.00%
Total SDC Expenses	7,300.00	-	7,300.00	0.00%
Total SDC Expenses	7,300.00	-	7,300.00	0.00%
Total SDC Revenues	7,300.00	-	7,300.00	0.00%
Total SDC Expenses	7,300.00	-	7,300.00	0.00%
Revenues vs Expense	-	-	-	

Percentage of Fiscal Year 2012/2013
October 25% of the year

TRT Fund				
Revenue Analysis				
TRT Fund	Budgeted Amount	YTD	YTD Variance	Percent Expended
Hotel / Motel Tax	213,885.00	112,178.25	101,706.75	52.45%
State Regulated Hotel/Motel 2%	61,110.00	-	61,110.00	0.00%
Investment Earnings	40.00	2.50	37.50	6.25%
Misc Fees	10.00	-	10.00	0.00%
Add'l 10% TRT Tax	35,000.00	20,774.75	14,225.25	59.36%
Business Registration Fees	36,000.00	8,806.25	27,193.75	24.46%
Business Surcharge	10,000.00	2,818.75	7,181.25	28.19%
Total TRT Revenues	356,045.00	144,580.50	211,464.50	40.61%

General Ledger				
Expenses vs. Budget				
TRT Fund	Budgeted Amount	YTD	YTD Variance	Percent Expended
TRT Officer	47,222.00	11,526.00	35,696.00	24.41%
TRT Officer	47,222.00	3,977.00	43,245.00	8.42%
Overtime	10,000.00	1,471.08	8,528.92	14.71%
Social Security	7,990.00	1,232.39	6,757.61	15.42%
Workers Comp	6,000.00	9.69	5,990.31	0.16%
PERS	12,032.00	-	12,032.00	0.00%
Medical/Dental Insurance	31,680.00	4,746.11	26,933.89	14.98%
Life Insurance	218.00	16.84	201.16	7.72%
Vacations Payable	200.00	-	200.00	0.00%
Total Payroll	162,564.00	22,979.11	139,384.89	14.14%
Business License Surcharge / TRA	10,000.00	1,243.75	8,756.25	12.44%
Office Supplies	9,450.00	217.77	9,232.23	2.30%
Chamber Promotion	56,700.00	15,581.66	41,118.34	27.48%
Council Priorities	39,014.00	17,723.28	21,290.72	45.43%
Total Supplies & Expense	115,164.00	34,766.46	80,397.54	30.19%
Unrestricted Reserves	50,000.00	8,432.00	41,568.00	16.86%
Total Capital Outlay	50,000.00	8,432.00	41,568.00	16.86%
Transfer to Streets-Unrestricted	25,000.00	-	25,000.00	0.00%
Total Transfers	25,000.00	-	25,000.00	0.00%
Total TRT Fund Expenses	352,728.00	66,177.57	286,350.43	0.61

Total TRT Revenues	356,045.00	144,580.50	211,464.50	40.61%
Total TRT Fund Expenses	352,728.00	66,177.57	286,350.43	18.76%
Revenue vs Expense	3,317.00	78,402.93	(74,885.93)	

MEMO

CITY OF TILLAMOOK

Date March 19, 2012
To: Chief Wright, City Planner David Mattison
From: Paul Wyntergreen
Subject: Compliance Protocol

This is to memorialize the new protocols regarding Tillamook Municipal Code compliance and the methodology for resolving issues. *The objective of this protocol is compliance, not fines.*

Primarily, this process will be complaint-driven, although the city will self-initiate on safety issues, special programs like an annual Spring-clean-up, or Council directives.

Unless internally generated by a specific department or agency, all Code Compliance complaints or issues should be routed to City Planner to be reviewed and directed to the appropriate location, i.e. Police Department, Fire District, County Building Department or other relevant agency. City Planner is to track actions taken.

After assignment, and where appropriate as determined by the relevant assignee, **first contact** will be verbal, either in person or by phone. The contact will be documented on the Code Compliance Form that was used to file the complaint originally. The subject who is out of compliance will be given 14 days to comply with the code. If no compliance, written contact will begin.

At most, **written contact** will be sent 14 days after the verbal contact or original assignment, if the subject has still not complied with the code. This written contact will include an overview of what was discussed in the verbal contact and will state that the subject is still out of compliance and has 7 days to comply or they shall be issued a citation per Tillamook Municipal Code. This letter is sent by the appropriate Department Head. Where feasible, this letter will be sent certified.

Citations, should they be necessary after the above process, will be issued by Police Department.

In the late spring or early summer, the Planner will contact the Headlight Herald to write an "FYI" column about what is going to be done and how it will be handled.

CITY OF TILLAMOOK COMPLAINT FORM

Instructions: It is important that you supply as much detail as possible. If you have any questions, feel free to call the office at 503-842-2472.

Date: _____

Location of Violation: (Address) _____

City: _____ State: _____ Zip: _____ Nearest Cross Street: _____

Complainant's Name: _____ Phone: _____

Type of Complaint:

Land Use Environmental/Health Building Codes Riparian Solid Waste: Vehicle #/Trash/Garbage

Details of Complaint: (Be specific) _____

.....
FOR OFFICE USE ONLY

Agencies Contacted:

____ Planning ____ Sanitation ____ Building ____ Water ____ ODFW
____ ODF ____ Public Works ____ Health Department ____ Other

Case Opened: _____

Case #: _____ Rec'd: _____ Taken By: _____ Assigned To: _____

Is the Resident a Renter/Tenant [] Yes [] No [] Unknown

Resident's Name: _____ Address: _____

City: _____ State: _____ Zip: _____ Phone: () _____

Twsp _____ Range _____ Section _____ Tax Lot _____

Action Taken: _____

Date: _____

Notification to Complainant: _____ Date: _____



INSURANCE SERVICES OFFICE, INC.

MARLENE JACOBS, CFM 4811 SE MELDRUM AVE, PORTLAND, OR 97267
OFFICE (503) 342-6138 CELL (541) 704-5434 EMAIL: mjacobs@iso.com

COPY

October 2, 2012

Mr. Dave Mattison
City Planner
210 Laurel Avenue
Tillamook, Oregon 97141

Dear Mr. Mattison:

This is to acknowledge receipt of the 2012 Community Rating System (CRS) Recertification for the City of Tillamook, Oregon. The completed and signed AW-214 and requested enclosures have been reviewed and everything appears to be in order. This completes the Recertification process for 2012 and your community remains in good standing as a CRS Class 7 community for the next year.

Thank you for your cooperation in completing the annual CRS Recertification form. Please do not hesitate to contact me when I can be of future assistance.

Yours sincerely,

Marlene Jacobs

Marlene Jacobs, CFM
ISO/CRS Specialist

Cc: Mr. John Graves, DHS/FEMA Region X
Ms. Karen Wood-McGuiness, DHS/FEMA Region X
Ms. Denise Atkinson, DHS/FEMA Region X
Ms. Christine Shirley, Oregon State NFIP Coordinator
Ms. Sherry Harper, ISO, Planning Technical Coordinator



MEMO

To: Mayor and City Council
From: Abigail Donowho
Date: October 12, 2012
Re: City Hall Office Hour Change-Trial Period

Message

Due to a shortage of staff and abundance of duties in the main office, staff was in need of some uninterrupted time in order to work on projects. Although willing to work overtime to fill the gap, Paul and I thought it would be a better use of everyone's time and City funds to have a trial period of closing the office early one day a week. By closing to the public at 2:00 p.m. on Fridays, staff is given the time needed to catch up on projects for Risk Management, Train Tracks Certification Tracking, IT, and Municipal Court wrap-up that otherwise accumulate and remain undone. We would like to continue the trial period through the end of the year and reevaluate whether or not it should be a permanent change at that time.

I would like to take this opportunity to say that this in no way is a poor reflection of City Hall staff. The offer to work overtime to serve the City is commendable, and we appreciate the wonderful job they do on a daily basis. This need did not arise from a lack of motivation—everyone does a great job fulfilling their duties. This was, as stated before, purely due to an overabundance of work and less staffing. We appreciate the time to work on projects and further evaluate the need for an early closure. Thanks!

Accounts Payable

Computer Check Proof List



User: adm

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Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor:4826	First Bankcard			Check Sequence: 1	ACH Enabled: No
09.19.2012	Dinner-OAMR Conf-Donowho	16.18	10/15/2012	010-03-53070	
090812	Clean road tar from St Div Vehs	200.00	10/15/2012	020-20-53210	
1209120	Ice for samples-WW Div	15.96	10/15/2012	022-22-53440	
1209191	Bleach for WWTP cleanout	7.58	10/15/2012	022-22-53230	
1209240	Batteries for metal detector-WW Div	8.69	10/15/2012	022-22-53230	
128562504	Car Rental-OAMR Conf-Donowho	163.95	10/15/2012	010-03-53400	
128562504-1	Damage deductible/claim pending-rental	500.00	10/15/2012	010-10-53160	
159679	Lunch-Swr repair/traffic monitoring-Kyte	10.50	10/15/2012	021-06-53020	
2309	Postage-cooler/sludge samples-WW Div	287.03	10/15/2012	022-22-53300	
245785662	Room-OAMR Conf-Donowho	231.00	10/15/2012	010-03-53400	
259092	Room-moving new employee/Harrell	62.06	10/15/2012	010-07-53350	
3282581	LifeProof iPhone case & belt clip-Kyte	109.98	10/15/2012	021-01-53420	
3565	Postage-sewer camera-WW Div	21.00	10/15/2012	022-22-53300	
367120	Rain gear, keys-Wtr Div	107.92	10/15/2012	021-02-53250	
3770	Postage/overnight sludge sample-WW Div	120.78	10/15/2012	022-22-53300	
3891	Postage-Valve & camera-WW Div	40.77	10/15/2012	022-22-53300	
397793	Line insertion training/point repair-Mea	38.65	10/15/2012	021-02-53070	
41883	6 Allos padlocks-WWTP	82.26	10/15/2012	022-22-53230	
4529	Meal-OAMR Conf-Donowho	7.78	10/15/2012	010-03-53070	
59121040	10 pk Pocket mask in hard case-PD	116.00	10/15/2012	010-07-53270	
629828	Sept '12 nutrients postage-WWTP	39.86	10/15/2012	022-22-53300	
64DNL-Q1A90-0Q1	250 bus. cards-Donowho	13.49	10/15/2012	010-03-53270	
832235	Food, cups,cutlery,plates-Wtr meetings	55.41	10/15/2012	021-02-53070	
89630286	U-Hal-moving new employee/Harrell	327.00	10/15/2012	010-07-53350	
9.14.12	Cooler rental & water, 8/29 & 9/12/12	44.96	10/15/2012	022-22-53230	
9.14.2012	Meal-Background check	30.38	10/15/2012	010-07-53350	
9.19.12	Lunch-OAMR Conf-Donowho	7.98	10/15/2012	010-03-53070	
9.19.2012	Breakfast-OAMR Conf-Donowho	6.50	10/15/2012	010-03-53070	
9.20.12	Dinner-OAMR Conf-Donowho	17.28	10/15/2012	010-03-53070	
9.22.12	Parking -OAMR Conf-Donowho	40.00	10/15/2012	010-03-53400	
9.24.12	Short school Reg 10/17-19/12 - Cole	265.00	10/15/2012	020-20-53380	
92348	Fuel-OAMR Conf-Donowho	15.26	10/15/2012	010-03-53400	
97755575	Room/Cert review-Burge & Beachy	267.81	10/15/2012	021-02-53070	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
C020152711	Brewing system for mtgs,pipe-Wtr Div	338.14	10/15/2012	021-02-53070	
SPM-66279	Meal-moving new employee/Harrell	12.25	10/15/2012	010-07-53350	
	Check Total:	3,629.41			
	Total for Check Run:	3,629.41			
	Total Number of Checks:	1			

Accounts Payable

Computer Check Proof List

User: adm

Printed: 10/12/2012 - 3:57 PM



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor:0041 012681 012724	Bell's Office Machines Port water line copies-Wtr Div DVD, burn DVD-WW Div Check Total:	17.50 6.50 24.00	10/15/2012 10/15/2012	Check Sequence: 1 021-02-53270 022-22-53270	ACH Enabled: No
Vendor:4924 Sept '12 Stmt Sept '12 Stmt-1	Blue Heron Vending & Coffee Se Sept '12 rental, 5-5 gal water-City Hall Sept 2012 rental Check Total:	45.00 10.00 55.00	10/15/2012 10/15/2012	Check Sequence: 2 010-10-53240 020-20-53200	ACH Enabled: No
Vendor:4457 10.6.12	Boardman Building Maintenance Carpet steam cleaning-PD halls/entry Check Total:	172.50 172.50	10/15/2012	Check Sequence: 3 010-07-53200	ACH Enabled: No
Vendor:4007 661	Body and Sole LLC 12 wool hats/logos-PD Check Total:	179.00 179.00	10/15/2012	Check Sequence: 4 010-07-53410	ACH Enabled: No
Vendor:0043 32512-9.11.12	Burden's Muffler & Towing Crane work for huber repair-WW Div Check Total:	340.00 340.00	10/15/2012	Check Sequence: 5 022-22-53210	ACH Enabled: No
Vendor:3076 1902-258236	Carquest Auto Parts Stores Wiper blade-Car 5/Ambulance Check Total:	19.38 19.38	10/15/2012	Check Sequence: 6 010-07-53250	ACH Enabled: No
Vendor:4478 9.12 Stmt-1 9.12 Stmt-2	CenturyLink Communications, In #313702676(503-842-4155) WWTP #313245010(503-842-7706) 12th St Lift St	126.89 43.22	10/15/2012 10/15/2012	Check Sequence: 7 022-22-53420 022-22-53420	ACH Enabled: No

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
9.12 Stmt-3	#314146376(503-842-3060) Filter Plant	223.53	10/15/2012	021-01-53420	
9.12 Stmt-4	#313364492(503-842-2091) Swr Lift Statio	43.52	10/15/2012	022-22-53420	
9.12 Stmt-5	#313436814(503-842-2578) Swr Lift St	43.52	10/15/2012	022-22-53420	
9.12 Stmt-6	#426065689(503-842-6152) St Shop	170.07	10/15/2012	020-20-53420	
	Check Total:	650.75			
Vendor:4262	Charter Communications			Check Sequence: 8	ACH Enabled: No
10/3/12 Stmt-1	503-842-2161, 10/13 thru 11/12/12	31.87	10/15/2012	022-22-53420	
10/3/12 Stmt-2	503-842-8339, 10/13 thru 11/12/12	31.87	10/15/2012	021-01-53420	
9/25/12 Stmt	503-815-8217, 10/5 to 11/4/12	154.62	10/15/2012	010-01-53050	
9/26/12 Stmt	503-815-1900, 2/5-3/6/12	33.07	10/15/2012	010-07-53420	
	Check Total:	251.43			
Vendor:4894	CHS			Check Sequence: 9	ACH Enabled: No
974100	Propane, 183.0 gal @ \$1.24	226.92	10/15/2012	022-22-53450	
	Check Total:	226.92			
Vendor:0102	City Sanitary Service			Check Sequence: 10	ACH Enabled: No
Sept 2012-1	WWTP garbage, Acct 05048, 9/12	193.20	10/15/2012	022-22-53210	
Sept 2012-2	17 City Garbage cans, Acct 04498, 9/12	277.10	10/15/2012	070-70-53365	
Sept 2012-3	Police Garbage, Acct 04248 Sept '12	47.00	10/15/2012	010-07-53200	
Sept 2012-4	Goodspeed Pk, Acct 05835, Sept '12	95.50	10/15/2012	020-20-53350	
Sept 2012-5	4402 3rd,Acct 03619, Sept '12	129.70	10/15/2012	021-02-53201	
	Check Total:	742.50			
Vendor:4737	CNA Surety			Check Sequence: 11	ACH Enabled: No
10.5.12	Surety Bond-Donowho #060161220967	100.00	10/15/2012	010-03-53080	
	Check Total:	100.00			
Vendor:0089	Coast Printing and Stationary			Check Sequence: 12	ACH Enabled: No
H6613	15,000 water billing cards	1,420.50	10/15/2012	021-02-53270	
	Check Total:	1,420.50			
Vendor:4058	Coastal Health Center			Check Sequence: 13	ACH Enabled: No
8.6.12	CDL drivers physical-Kyte	90.00	10/15/2012	021-02-53070	
	Check Total:	90.00			
Vendor:4442	CoastCom, Inc.			Check Sequence: 14	ACH Enabled: No
7501	Oct 2012 Internet & dark fiber lease-PD	100.00	10/15/2012	010-07-53420	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	100.00			
Vendor:4233 2012-13 119	Columbia Pacific Eco Dev. Dist Annual Col Pac dues FY12-13 Check Total:	250.00 250.00	10/15/2012	Check Sequence: 15 010-01-53080	ACH Enabled: No
Vendor:4804 1905 1905 1905 1905 1905 1905 1905	Computer Support & Services, L Exchange server, 9/12 Exchange server, 9/12 IT Serv Cont,backup,exchg server 9/12 Computer accessories-Adm Exchange server, 9/12 IT Serv Cont,backup,exchg serv, etc 9/12 IT Serv Cont,backup,exchg server 9/12 Check Total:	1.25 11.60 263.85 36.57 9.00 386.55 269.00 977.82	10/15/2012 10/15/2012 10/15/2012 10/15/2012 10/15/2012 10/15/2012 10/15/2012	Check Sequence: 16 020-20-53130 010-07-53240 022-22-53210 010-03-53270 010-01-53060 010-10-53240 021-06-53020	ACH Enabled: No
Vendor:4839 WP-14520 WP-14521	D Square Energy LLC Annual Serv to stand-by generator-WW Div Annual Serv to stand-by generator-WW Div Check Total:	472.50 1,035.00 1,507.50	10/15/2012 10/15/2012	Check Sequence: 17 022-22-53210 022-22-53210	ACH Enabled: No
Vendor:4517 15389518 15389518	De Lage Landen Public Finance Oce 2522-PD 25014782, Oct 2012 Oce 3522-C Hall 25014782, Oct 2012 Check Total:	186.68 179.75 366.43	10/15/2012 10/15/2012	Check Sequence: 18 010-10-53240 010-10-53240	ACH Enabled: No
Vendor:6000 67857-092812	DMV Records Policy Unit DMV records ordered Sept '12 Check Total:	11.50 11.50	10/15/2012	Check Sequence: 19 010-07-53720	ACH Enabled: No
Vendor:0107 X01874-01	Don G. Averill Trucking Inc. Seeding-Old Safeway Location Check Total:	4,937.50 4,937.50	10/15/2012	Check Sequence: 20 091-91-59130	ACH Enabled: No
Vendor:6047 9.28.12	Abigail Donowho Reimb mi & food OAMR Conf-Donowho Check Total:	98.95 98.95	10/15/2012	Check Sequence: 21 010-03-53400	ACH Enabled: No

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor:4514	EC Electrical Construction Co.			Check Sequence: 22	ACH Enabled: No
94529	Rplc pump 1865 N Main Ave	115.82	10/15/2012	022-22-53210	
94530	Chk float control syst. Brookfield	141.69	10/15/2012	022-22-53210	
94532	Move Conduit & wire WWTP	463.68	10/15/2012	022-22-53210	
	Check Total:	721.19			
Vendor:4490	Enviro-Clean Equipment, Inc.			Check Sequence: 23	ACH Enabled: No
S12-100107	Vactor truck spray nozzle/head-WW Div	882.39	10/15/2012	022-22-53230	
	Check Total:	882.39			
Vendor:4454	FEI #3011 Waterworks			Check Sequence: 24	ACH Enabled: No
0322979	Meter valves-Wtr Div	711.77	10/15/2012	021-06-53250	
0326947	12" pipe & fittings-Hosp Proj-Wtr Div	18,736.84	10/15/2012	021-06-55065	
0326947-1	3-12" gate valves-Wtr Div	4,141.71	10/15/2012	021-06-55065	
0328025	8-6" fast grip gaskets-Wtr Div	559.36	10/15/2012	021-06-55065	
0328033	12" Field lock gaskets-Wtr Div	790.62	10/15/2012	021-06-55065	
0328326	4" fittings-WWTP	1,230.64	10/15/2012	022-22-53210	
0328326-1	4" fittings-WWTP	553.90	10/15/2012	022-22-53210	
0328457	Pipe & fittings-3rd St proj/Wtr Div	4,373.84	10/15/2012	021-06-53020	
0330530	Fittings-WWTP	350.06	10/15/2012	022-22-53210	
	Check Total:	31,448.74			
Vendor:0162	Ferrellgas			Check Sequence: 25	ACH Enabled: No
D640161	Propane for St Div torches	12.92	10/15/2012	020-20-53230	
D659516	Propane to remove st markings 2nd/Ivy	10.34	10/15/2012	020-20-53340	
D659529	Propane to remove st markings 2nd/Ivy	8.80	10/15/2012	020-20-53340	
	Check Total:	32.06			
Vendor:0565	Grainger, Inc.			Check Sequence: 26	ACH Enabled: No
9940399638	Machine propeller blade-WW Div	67.90	10/15/2012	022-22-53230	
	Check Total:	67.90			
Vendor:5006	Grand Hotel in Salem			Check Sequence: 27	ACH Enabled: No
IN231822	LOC Conf-Weber/room	376.20	10/15/2012	010-01-53400	
IN264571	LOC Conf-Harris/room	250.80	10/15/2012	010-01-53400	
IN264572	LOC Conf-Forster/room	376.20	10/15/2012	010-01-53400	
IN264573	LOC Conf-Sandusky/room	250.80	10/15/2012	010-01-53400	
IN264574	LOC Conf-Wyntergreen/room	250.80	10/15/2012	010-03-53400	
	Check Total:	1,504.80			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor:0198 85538	Headlight Herald Pub Ntc-Truck Rts Ord #1269 Check Total:	63.00 63.00	10/15/2012	Check Sequence: 28 010-03-53190	ACH Enabled: No
Vendor:3093 900	Hurliman Enterprises LLC Crushed rock 9/28/12-Wtr Div Check Total:	143.00 143.00	10/15/2012	Check Sequence: 29 021-06-53020	ACH Enabled: No
Vendor:4393 86922	Jordan Ramis, PC, Attys at Law WWTP legal 8/16 thru 9/15/12 Check Total:	3,568.64 3,568.64	10/15/2012	Check Sequence: 30 022-22-53370	ACH Enabled: No
Vendor:0241 14362 14373 14378 14412 14434 15015 15142 15327 15356 15398	Kimmel's Hardwares & Houseware 2 cs bottled water-Wtr Div 4 concrete, Portland cement-Wtr Div Bit set, brush set-St Div 3 concrete-Wtr Div Hand cleaner, bottled water,tape-Wtr Div Pitcher & measuring cup-Wtr Plant Lock, keys, etc-Wtr Div Fitting-Wtr Div Materials for door repair-Well #2 Bottled water-Wtr Div Check Total:	14.38 27.65 22.96 13.77 117.16 20.98 53.36 4.49 47.35 4.00 326.10	10/15/2012 10/15/2012 10/15/2012 10/15/2012 10/15/2012 10/15/2012 10/15/2012 10/15/2012 10/15/2012 10/15/2012 10/15/2012	Check Sequence: 31 021-02-53250 021-06-53020 020-20-53230 021-06-53020 021-04-53250 021-04-53250 021-02-53250 021-06-53020 021-04-53200 021-02-53250	ACH Enabled: No
Vendor:0255 2620 2620 2620 2620 2620	League of Oregon Cities Weber-LOC registration/banquet, etc. Sandusky-LOC registration/banquet Forster-LOC registration/banquet, etc. Harris-LOC registration Wyntergreen-LOC registration Check Total:	370.00 335.00 520.00 295.00 265.00 1,785.00	10/15/2012 10/15/2012 10/15/2012 10/15/2012 10/15/2012	Check Sequence: 32 010-01-53070 010-01-53070 010-01-53070 010-01-53070 010-03-53070	ACH Enabled: No
Vendor:4472 CL03627 CL03627 CL03627	Marc Nelson Oil Products 01-0006091, Wtr fuel, 9/16 to 9/30/12 01-0006091, Street fuel, 9/16 to 9/30/12 01-0006091, WWTP fuel, 9/16 to 9/30/12 Check Total:	700.89 629.41 86.21 1,416.51	10/15/2012 10/15/2012 10/15/2012	Check Sequence: 33 021-03-53140 020-20-53140 022-22-53140	ACH Enabled: No

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor:0290 055524 055613 055640	NAPA Auto Parts Gear puller-WW Div Oxygen & Acetylene for St Div torch Battery for Eastgate generator-WW Div Check Total:	99.99 33.50 43.49 176.98	10/15/2012 10/15/2012 10/15/2012	Check Sequence: 34 022-22-53230 020-20-53230 022-22-53210	ACH Enabled: No
Vendor:4489 3939	New Age Car Wash Touch free wash-Wtr Div Check Total:	7.00 7.00	10/15/2012	Check Sequence: 35 021-03-53252	ACH Enabled: No
Vendor:4609 403	Northwest Media Consultants Web services, Sept 2012 Check Total:	133.50 133.50	10/15/2012	Check Sequence: 36 010-10-53370	ACH Enabled: No
Vendor:4782 2358118-00	Northwest Pump & Equipment Co. Service call to repack pump-WWTP Check Total:	832.50 832.50	10/15/2012	Check Sequence: 37 022-22-53210	ACH Enabled: No
Vendor:4656 207233	Norwest Safety 6 safety vests-Wtr Div Check Total:	291.00 291.00	10/15/2012	Check Sequence: 38 021-02-53250	ACH Enabled: No
Vendor:4926 09-12 #1747 09-12 #1748 09-12 #1748	NW Engineers Dev Cross Conn,Prep master plan update Storm Drainage SDC Asst thru 9/30/12 Sanitary Sewer grant thru 9/30/12 Check Total:	955.00 3,598.63 1,573.75 6,127.38	10/15/2012 10/15/2012 10/15/2012	Check Sequence: 39 020-20-53240 020-20-53240 022-22-53360	ACH Enabled: No
Vendor:4824 3805-238414 3805-238783 3805-241977 3805-242393	O'Reilly Automotive Stores, In Air hose,plugs&cplrs-point repair on 1st Bed coating,brakleen-St Div 2008 F250 Headlights & ratchet handle-Wtr Div Hand cleaner for shop bathrooms-St Div Check Total:	15.97 17.47 54.41 15.98 103.83	10/15/2012 10/15/2012 10/15/2012 10/15/2012	Check Sequence: 40 022-22-53210 020-20-53210 021-03-53252 020-20-53200	ACH Enabled: No
Vendor:4593 62651000001 626627387001 627653318001	Office Depot 3 Pk wall pocket files-WW Div Name plate-LaFrance TURA 4 receipt books Water Office	6.35 9.99 13.32	10/15/2012 10/15/2012 10/15/2012	Check Sequence: 41 022-22-53270 010-03-53270 021-02-53270	ACH Enabled: No

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	29.66			
Vendor:4081 553282 592579	OfficeMax Incorporated Calculator,env.,pens,labeling tapes-PD Appt book, mech pencils,pens-Wtr Div Check Total:	66.49 11.16 77.65	10/15/2012 10/15/2012	Check Sequence: 42 010-07-53270 021-02-53270	ACH Enabled: No
Vendor:0345 0502112-0	OR Dept of Employment 3rd Qtr Employment tax-Coleman Check Total:	3,927.00 3,927.00	10/15/2012	Check Sequence: 43 010-10-52080	ACH Enabled: No
Vendor:0336 Sept '12 Sept 2012	OR Dept of Revenue UA Assessments, Sept 2012 LEMLA/Other State Fees, Sept 2012 Check Total:	309.48 88.00 397.48	10/15/2012 10/15/2012	Check Sequence: 44 010-00-41110 010-00-41080	ACH Enabled: No
Vendor:5024 10.1.12	Petty Cash - PD-Maria Grzelak Postage-PD petty cash Check Total:	100.00 100.00	10/15/2012	Check Sequence: 45 010-07-53300	ACH Enabled: No
Vendor:4688 50529429-10/12	Protection One Alarm Monitorin Security Service 10/17 to 11/16/12 Check Total:	54.95 54.95	10/15/2012	Check Sequence: 46 010-07-53240	ACH Enabled: No
Vendor:0409 01-126992-02 01-126992-03	Rental Center Lift for new shop moving-Wtr Div Lift for new shop moving-Wtr Div Check Total:	124.00 297.00 421.00	10/15/2012 10/15/2012	Check Sequence: 47 021-07-55900 021-07-55900	ACH Enabled: No
Vendor:5011 801670417 801671801	Rexel Various batteries-PD 144 AAA industrial batteries-PD Check Total:	106.71 44.62 151.33	10/15/2012 10/15/2012	Check Sequence: 48 010-07-53270 010-07-53270	ACH Enabled: No
Vendor:0407 1208-948151 1208-949611 1208-949676 1208-949706	Rosenberg Builder's Supply Inc Screw & hex nut-WW Div Blue paint for handicapped markings-St D Washers, nuts, bolts,carriage bolts-WW D Safety hasp, flat bar-WW Div	6.25 47.48 35.58 39.48	10/15/2012 10/15/2012 10/15/2012 10/15/2012	Check Sequence: 49 022-22-53230 020-20-53340 022-22-53230 022-22-53230	ACH Enabled: No

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
1208-950020	Washers,nuts,bolts,screws-WW Div	17.12	10/15/2012	022-22-53230	
1208-950476	3-5 gal stain-Hoquarton docks	460.65	10/15/2012	020-20-53350	
1208-950740	9-3" crimped wire cup brush-WW Div	31.98	10/15/2012	022-22-53230	
1208-950814	3 mini blinds-new shop/Wtr Div	65.97	10/15/2012	021-07-55900	
1208-950888	3 mini blinds-new shop/Wtr Div	65.97	10/15/2012	021-07-55900	
1208-951156	5 gal ext paint-WW Div	131.55	10/15/2012	022-22-53230	
1208-951168	Tape measure,claw bar,screw drvr/bit set	48.98	10/15/2012	020-20-53230	
1208-951361	Rechargeable spotlight,paint supplies-WW	41.23	10/15/2012	022-22-53230	
1208-951667	25 lb Fixall-graffitti repair-Hoquarton	15.99	10/15/2012	020-20-53350	
1208-951690	2-400W Metal halide bulbs-New Shop	61.98	10/15/2012	021-07-55900	
1209-952592	Sandpaper,paint roller set-Hoquarton	17.28	10/15/2012	020-20-53350	
1209-953814	Paint supplies,12x50 polyfilm,tool box	85.90	10/15/2012	022-22-53230	
1209-955544	Blk spray Krylon-St Dpt	8.98	10/15/2012	020-20-53340	
1209-957755	Ratchet,tie downs,cable ties-WW Div	57.45	10/15/2012	022-22-53230	
1209-958112	2-6" sawzall blades,8 cut-off wheels-WW	49.90	10/15/2012	022-22-53230	
1209-958239	2-4x4 for lifting grit screen-WW Div	17.69	10/15/2012	022-22-53230	
1209-958457	12" form stake-50-pc-St Div painting	6.89	10/15/2012	020-20-53340	
1209-958834	2-2x4s stop signs 5th & Nestucca-St Div	27.91	10/15/2012	020-20-53340	
1209-959416	Threaded rods hex nuts,washers,pruner	101.94	10/15/2012	022-22-53230	
1209-959918	2 boat snaps,chain quick,wrench,pliers	63.91	10/15/2012	022-22-53230	
1209-959965	Nuts,bolts,washers-WW Div	21.20	10/15/2012	022-22-53230	
1209-961606	Kool Seal roof coat,staples,strapping-PD	33.12	10/15/2012	010-07-53210	
1209-962316	Shop bathroom cleaner-St Div	10.99	10/15/2012	020-20-53200	
1209-962663	2-60# concrete,5th&Nestucca sign change	9.57	10/15/2012	020-20-53340	
1209-962786	2pk ratchet tiedowns-St Div lawn mower	24.99	10/15/2012	020-20-53230	
1209-963165	Recipro blade,hole saw,jigsaw blade set	90.46	10/15/2012	022-22-53230	
1209-964458	Auto firing torch-St Div	27.99	10/15/2012	020-20-53130	
1209-965408	6" Hyde Pro Hammer head joint-WW Div	12.59	10/15/2012	022-22-53230	
1209-965411	60" Z-Pro yellow f/g ext pole-WW Div	8.09	10/15/2012	022-22-53230	
1209-967107	3/8 brass union/pressure washer rpr-St D	12.99	10/15/2012	020-20-53210	
1209-967363	3/4"x36" galv precut pipe,cap-WW Div	8.94	10/15/2012	022-22-53230	
1209-967624	104 pc mech tool set,plier set,etc-WW Di	200.91	10/15/2012	022-22-53230	
1209-967818	Grip bar clamp,straight edge,square,etc	104.56	10/15/2012	022-22-53230	
	Check Total:	2,074.46			
Vendor:0426 33903	SC Paving Excavate/pave 2nd btwn Ivy&Stillwell Check Total:	9,919.11 9,919.11	10/15/2012	Check Sequence: 50 020-20-54065	ACH Enabled: No
Vendor:3094 9123	Sheldon Oil Company Police fuel-Sept 2012 Check Total:	2,255.61 2,255.61	10/15/2012	Check Sequence: 51 010-07-53140	ACH Enabled: No

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor:0481 9.19.12	Mark Taylor 1 Hr weeding/maintenance-PD Check Total:	25.00 25.00	10/15/2012	Check Sequence: 52 010-07-53200	ACH Enabled: No
Vendor:5004 1909102	TFT Construction, Inc Purchase of parts & pipes-Wtr Div Check Total:	10,952.62 10,952.62	10/15/2012	Check Sequence: 53 021-06-53250	ACH Enabled: No
Vendor:4813 Fawcett Crk #3	Tillamook Bay Watershed Council Fawcett Crk Fish Passage-2nd Inv Check Total:	27,015.55 27,015.55	10/15/2012	Check Sequence: 54 021-06-55065	ACH Enabled: No
Vendor:0526 Sept 2012	Tillamook Chamber of Commerce TRT Dist-Tillamook Chamber, Sept 2012 Check Total:	9,635.56 9,635.56	10/15/2012	Check Sequence: 55 070-70-53360	ACH Enabled: No
Vendor:0862 64730/1 64744/1 65313/1 65341/1 65617/1 65894/1 66034/1	Tillamook Co. Creamery Assoc Ice gripster glove-St Div 4-5 gal chlorine, scrub brush-Wtr Plant Hose nozzle for Carnahan restroom 3-5 gal chlorine-Wtr Div 3-5 gal chlorine-Wtr Div Repair back pack sprayer-Parks 4-5 gal chlorine Check Total:	4.99 144.99 8.99 101.85 101.85 58.78 135.80 557.25	10/15/2012 10/15/2012 10/15/2012 10/15/2012 10/15/2012 10/15/2012 10/15/2012	Check Sequence: 56 020-20-53230 021-04-53040 020-20-53250 021-04-53040 021-04-53040 020-20-53350 021-04-53040	ACH Enabled: No
Vendor:0498 986-234832 986-235323 986-235985	Tillamook Co. Solid Waste City trash run-9/14/12 City trash run-9/20/12 City trash run-9/28/12 Check Total:	17.00 17.00 17.00 51.00	10/15/2012 10/15/2012 10/15/2012	Check Sequence: 57 020-20-53350 020-20-53350 020-20-53350	ACH Enabled: No
Vendor:0525 Sept 2012 Sept 2012 Sept 2012 Sept 2012 Sept 2012	Tillamook Co. Treasurer Portion County Phone Bill Sept 2012 Portion County Phone Bill Sept 2012 Portion County Phone Bill Sept 2012 Portion County Phone Bill Sept 2012 Portion County Phone Bill Sept 2012	69.82 8.25 8.25 81.16 21.19	10/15/2012 10/15/2012 10/15/2012 10/15/2012 10/15/2012	Check Sequence: 58 010-07-53420 020-20-53420 022-22-53420 010-03-53420 021-01-53420	ACH Enabled: No

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	188.67			
Vendor:0525 Sept '12	Tillamook Co. Treasurer LEMLA Assessment, Sept 2012 Check Total:	79.50 79.50	10/15/2012	Check Sequence: 59 010-00-41090	ACH Enabled: No
Vendor:0502 132972 133093 133473 133793 134173 134258	Tillamook Farmer's Co-op Galv pipe 1"x21',2 couplers-Hosp Proj 8# sledge hammer,tamping bar-Wtr Div Car wash concentrate-St Div Boots-Kyte, 2 pr gloves-Wtr Div 4 pr xlg gloves, shovel-Wtr Div 8"x20' Culvert w/cplrs, nuts,washers-WW Check Total:	53.97 56.68 16.64 103.47 34.15 95.68 360.59	10/15/2012 10/15/2012 10/15/2012 10/15/2012 10/15/2012 10/15/2012	Check Sequence: 60 021-06-53250 021-02-53211 020-20-53210 021-02-53250 021-02-53250 022-22-53230	ACH Enabled: No
Vendor:4334 10110140	Tillamook Radio Shack 6' monitor cable-Wtr Div Check Total:	19.99 19.99	10/15/2012	Check Sequence: 61 021-02-53270	ACH Enabled: No
Vendor:1061 41885 41888 41892 41893	TJ's Lock & Key Fish box key for Carnahan Pk 11 D/C duplicate keys-PD 5 D/C duplicate keys-PD 3 S/C duplicate keys, belt clip-Wtr Div Check Total:	2.60 33.00 15.00 9.25 59.85	10/15/2012 10/15/2012 10/15/2012 10/15/2012	Check Sequence: 62 020-20-53250 010-07-53270 010-07-53270 021-02-53250	ACH Enabled: No
Vendor:0670 B043727 B043744 B043795 B043797 B043802 B043832 B043892 B043909 B043928 B043969 B043980 B044013 B044014 B044051	Tommie's Cleaners Dry cleaning, 5 pcs, Miller Dry cleaning, 9 pcs, Bomar Dry cleaning, 4 pcs, Olson Dry cleaning, 5 pcs, Harrell Dry cleaning, 2 pcs, Coleman Dry cleaning, 2 pcs, Miller Dry cleaning, 1 pc, Olson Dry cleaning, 2 pcs, Miller Dry cleaning, 2 pcs, Harrell Dry cleaning, 2 pcs, Coleman Dry cleaning, 1 pc, Wright Dry cleaning, 2 pcs, Harrell Dry cleaning, 2 pcs, Miller Dry cleaning, 3 pcs, Olson	14.65 66.75 20.00 33.00 10.00 6.00 5.00 6.00 10.00 10.00 5.00 10.00 10.00 15.00	10/15/2012 10/15/2012 10/15/2012 10/15/2012 10/15/2012 10/15/2012 10/15/2012 10/15/2012 10/15/2012 10/15/2012 10/15/2012 10/15/2012 10/15/2012 10/15/2012	Check Sequence: 63 010-07-53410 010-07-53410 010-07-53410 010-07-53410 010-07-53410 010-07-53410 010-07-53410 010-07-53410 010-07-53410 010-07-53410 010-07-53410 010-07-53410 010-07-53410	ACH Enabled: No

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	221.40			
Vendor:0485 962563	Traffic Safety Supply Co., Inc One way to two way change 2nd & Ivy mkg Check Total:	335.05 335.05	10/15/2012	Check Sequence: 64 020-20-53340	ACH Enabled: No
Vendor:1066 Oct 2012	U.S. Postal Service #168/Postage - water/sewer bills-Oct '12 Check Total:	400.00 400.00	10/08/2012	Check Sequence: 65 021-01-53300	ACH Enabled: No
Vendor:0713 1123051575 1123051575 1123051575 1123051575 1123051575	Verizon Wireless, Bellevue 964246907-0001 Police Cell Phones 964246907-00001 Sewer Cell Phones 964246907-00001 Street Cell Phones 964246907-00001 Water Cell Phones 964246907-00001 Admin Cell Phones Check Total:	21.06 140.51 83.14 533.79 85.73 864.23	10/15/2012 10/15/2012 10/15/2012 10/15/2012 10/15/2012	Check Sequence: 66 010-07-53420 022-22-53420 020-20-53420 021-01-53420 010-03-53420	ACH Enabled: No
Vendor:4039 59740 59895	Waterlab Corp. Aug 2012 water testing-Wtr Div Water Testing 8/7,9/11 &9/24/12 Check Total:	3,995.00 755.00 4,750.00	10/15/2012 10/15/2012	Check Sequence: 67 021-06-58010 021-06-58010	ACH Enabled: No
	Total for Check Run:	137,077.71			
	Total Number of Checks:	67			

Accounts Payable

Computer Check Proof List

User: adm

Printed: 10/12/2012 - 4:25 PM



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor:4388	Pitney Bowes Reserve Account			Check Sequence: 1	ACH Enabled: No
10.12.12	Prepaid Postage - Machine	2.34	10/15/2012	010-01-53300	
10.12.12	Prepaid Postage - Machine	176.88	10/15/2012	010-03-53300	
10.12.12	Prepaid Postage - Machine	32.40	10/15/2012	010-07-53300	
10.12.12	Prepaid Postage - Machine	2.47	10/15/2012	020-20-53300	
10.12.12	Prepaid Postage - Machine	252.22	10/15/2012	021-01-53300	
10.12.12	Prepaid Postage - Machine	14.44	10/15/2012	022-22-53300	
10.12.12	Prepaid Postage - Machine	19.25	10/15/2012	070-70-53270	
	Check Total:	500.00			
	Total for Check Run:	500.00			
	Total Number of Checks:	1			